



## Microsoft Excel 2013 Training

**Hands on classes with a live instructor from SOITA - Southwestern Ohio  
Instructional Technology Association**

Excel 2013 Level 1 – January, 26 2017

Excel 2013 Level 2 – February, 28 2017

Excel 2013 Level 3 – March, 28 2017

**Registration must be done online [www.mveca.org](http://www.mveca.org)**

**Via our Events and Training Calendar**

Please be sure to register for each class you will be attending.

Registration opens 12/22/2016

Payment or PO must be received before the class (purchase order or check only please.)

**Location:**

MVECA

330 East Enon Road

Yellow Springs, Ohio 45387

**Time:**

9:00 AM-3:00PM

(Includes 1 hour lunch break)

**Cost:**

ONLY \$100/session

Email Andrea Brown ([brown@mveca.org](mailto:brown@mveca.org)) with any questions.

**Please note: Capacity is limited, so registration will occur on a first come, first served basis.** Each registrant will receive confirmation that registration has been received and a space has been reserved. MVECA reserves the right to cancel the event if sufficient numbers are not registered. MVECA may also cancel due to speaker cancellation or inclement weather. Attendees will be notified via email as soon as possible prior to the event in case of such a cancellation. Registrant safety is our primary concern. If you are unable to attend for any other reason, the full registration fee will be refunded if your cancellation notice is received no less than two weeks prior to the event.

