

ODE ITC EMIS Training

September/October 2017



The Usual Reminders

- Cannot answer all questions today
- May need to defer some questions to helpdesk
- As always, manual sections posted after this training prevail in a conflict between this presentation and the manual

Topics

- ODDEX Updates
- FY18 Changes
- Data Collector
- ►Other



ORDEX UPDATES



New: Special Education Tab

- Helpful for new enrollments
- Available day after SSID submitted in SCR
- All data for student, not just data submitted by your district
- Sorted by Event Date, most recent first

			SSID		Birthdat	Birthdate		
erated			GD0000007		07/15/199	99		
Event Type	Outcome	Outcome Dates	Non-Compliance	Secondary Planning	Required Test Type	Reported by LEA		
TETR	CNRF	09/04/2016 - 05/21/2020	N/A	N/A	STR	Lumber City Camilla Local (030224)		
RFRL	N/A	05/22/2016 - 11/21/2019	01	TFYG	ALT	Lumber City Camilla Local (030224)		
IETR	CNDP	02/15/2018 - 03/11/2020	01	N/A	ALT	Lumber City Camilla Local (030224)		
	Type TETR RFRL	Event TypeOutcomeTETRCNRFRFRLN/A	Event Type Outcome Outcome Dates TETR CNRF 09/04/2016 - 05/21/2020 RFRL N/A 05/22/2016 - 11/21/2019 IETR CNDP 02/15/2018 -	Event Type Outcome Outcome Dates Non-Compliance TETR CNRF 09/04/2016 - 05/21/2020 N/A RFRL N/A 05/22/2016 - 11/21/2019 01 IETR CNDP 02/15/2018 - 01	Event TypeOutcomeOutcome DatesNon-ComplianceSecondary PlanningTETRCNRF09/04/2016 - 05/21/2020N/AN/ARFRLN/A05/22/2016 - 11/21/201901TFYGIETRCNDP02/15/2018 -01N/A	Frent Outcome Outcome Dates Non-Compliance Secondary Planning Required Test Type TETR CNRF 09/04/2016 - 05/21/2020 N/A N/A STR RFRL N/A 05/22/2016 - 11/21/2019 01 TFYG ALT IETR CNDP 02/15/2018 - 01 N/A ALT		

Special Education Tab, cont.

Hover over exists for all codes

History	Special Ec	ducation			
Name				SSID	
Data-7, Ge	enerated			GD0000007	
Event	Event	Outcome	Outcome Dates	Non Compliance	Secondary

Date	Туре	Outcome Outcome Dates	Non-Compliance	Planning
04/03/2018	TETR	Transfer Evaluation 6 -	N/A	N/A



Special Education Tab, cont.

Ability to print and export data

	Ohio	Department # Education	Ohio D	istrict Data	Exchange	(ODDEX)								History
	Home	SOES	SCR	History	CCP -	Tuition -	Calendar	Users	Agencies	SSID	٩	Help	About	Log Out
	History	Specia	l Educa	ition										
(•													Export
	Name						SSID				Birthdate)		
L	Thursday D	in the b					0000	22222			07454000			

Exported data will include EMIS descriptions

GD000007	Last_Name7	First_Name7	07/15/1999	04/032018	TETR	Transfer Evaluation	CNRF	Consent Refused
GD000007	Last_Name7	First_Name7	07/15/1999	01/15/2017	IETR	Evalaution Team	CNDP	Due Process



Special Education Tab OEDS Roles

Default access

- Superintendent
- EMIS Coordinator, Manager, Director
- ITC and ODE Staff
- Director-Special Education-General
- Supervisor-Special Education-General
- Numerous other Special Education related roles; see ODDEX release notes

New role

Data View-ODDEX History GE

hio | Department

New: Assessment Tab

Displays all assessment data for a student > Available day after SSID submitted in SCR > From all entities, not just data submitted by your district

Ohio 🛛	epartment Education	Ohio D	istrict D	ata E	Exchange	(ODDI	EX)
Home	SOES	SCR	Histo	ry	CCP -	Tuitic	on-
History	Specia	I Educa	tion	As	sessmer	nts	



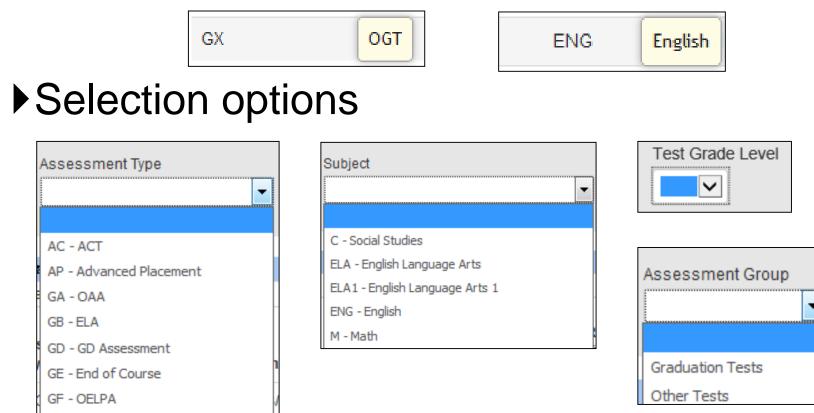
Assessment Tab, cont.

- Sorted by Assessment Type, Subject, Date Taken
- Ability to print and export data

Assessment Typ	e	Subj	ect			Test Grade Lev	el Assessment Group	•	Find Clea	ar Export	
Name						SSID			Birthdate	•	
Data-18, Generated	1					GD0000018			07/15/199	9	
Assessment Type	Subject	Date Taken	Test Grade	Score	Score Level	Required Test Type	Score Not Reported	Accom	Student Grade	Reported by LEA	Collection Request
AC	ELA	05/03/2015	11	A	Unknown	STR	E	Y1	11	009807	2015ANACC
GE	ENG	03/27/2016	12	207	Proficient	STR	В	Y1	10	009807	2016AGESP
GM	W	08/09/2015	12	460	Proficient	ALT	•	NO	**	009807	2016AGMFY

Assessment Tab, cont.

Hover over exists for all codes



GM - COS

Assessment Tab OEDS Roles

Default access

- Superintendent
- EMIS Coordinator, Manager, Director
- ITC and ODE Staff
- Others TBD

New role

Data View-ODDEX History FA

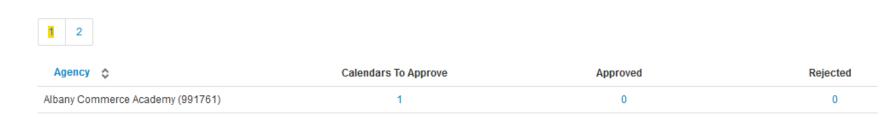


New: Calendar Application

Community Schools, Community School Sponsors, and ITCs will see calendar section on Landing Page

Indicator of Sponsor actions

Calendar Review Summary Hide





Available from navigation bar to all users

Ohio	Department or Education	Ohio Dis	trict Data	Exchang	e (ODDEX	()							
Home	SOES	SCR	History	CCP -	Tuition	Calendar	Users	Agencies	SSID	Q			
	Alapaha	a Homer I	Local (02	0792 🔻	2018	-							
School	Year 🛟	Earliest	Begin Dat	e⇔ La	itest Begin	Date 😂 🛛 E	arliest En	1 Date 🗅	Latest End Date (Min. Ur	its In Session	Max. Units In Session	Record Active 😂
				*	-	*				,		*	

Click on year to see full details

Calendar Details						×
8						
LEA AU	bany Commerce Academ	iy (991761)				
Year 20	18					
Record Active tr	Je					
Approval Status Ur	nreviewed					
Last Updated 09	/08/2017					
Reviewed By						
Review Date						
Comment						
Earliest Begin Date	e Latest Begin Date	Earliest End Date	Latest End Date	Minimum Units	Maximum Units	
on any calendar	on any calendar	on any calendar	on any calendar	in Session	in Session	
08/16/2017	08/27/2017	05/23/2018	06/04/2018	904.00 Hours	926.00 Hours	

Calendar Details					
8					
LEA Alap	aha Homer Local (020	792)			
Year 2018	1				
Record Active true	•				
Last Updated 09/0	8/2017				
Earliest Begin Date on any calendar	Latest Begin Date on any calendar	Earliest End Date on any calendar	Latest End Date on any calendar	Minimum Units in Session	Maximum Unit in Session
09/01/2017	09/02/2017	06/12/2018	06/13/2018	198.00 Days	203.00 Days

Community School Sponsors will have ability to Review district calendars

Ohio	Department or Education Ohio	District Data Excha	inge (ODDEX)						Agency Calendar
Home	e SOES Cal	endar Users	ssid q					Help A	bout Log Out
	Albany Com	nerce Academy (9	✓ 2018						
	School Yea	r Approval Statu \$	s Earliest Begin Date \$	Latest Begin Date ≎	Earliest End Date	Latest End Date	Min. Units In Session 🗘	Max. Units In Session 🛟	Record Active \$
Review	v 2018	Unreviewed	08/16/2017	08/27/2017	05/23/2018	06/04/2018	904.00 Hours	926.00 Hours	true

Reject Calendar requires comments Approve Calendar comments optional Approval or rejection detail sent to ODE

Albany Commerce Academy (991761) Calendar Details for Reporting Year 2018

Earliest Begin Date on any calendar	e Latest Begin Date on any calendar	Earliest End Date on any calendar	Latest End Date on any calendar	Minimum Units in Session	Maximum Units in Session	
08/16/2017	08/27/2017	05/23/2018	06/04/2018	904.00 Hours	926.00 Hours	
Comment:						
Approve Calend	ar Reject Calendar	Cancel				
Approve Galena	ar reject Galeridar	Cancer				



Tuition Enhancements

- Placement By and Contact data carried to new school year
 - ED and RD do not change
 - Dates are between end of May 1 June 30, CCYY and start of July 1 – Sept 30, CCYY
- Placement By and Contact data carried from Window 1 to Window 2
 - ED and RD do not change
 - Start date on Window 2 records in January

Tuition Enhancements, cont.

Aged out records have review flag

Date Range	Review Flags	Comments
08/15/2017	 Tuition approved due to age with no activity or review flags applied. 	 Posted By: <u>ODE Auto Approve</u> On 08/15/2017, 24 days ago Remark: Generated msg: ODE auto approved due to age with no activity or review flags applied.

Certification step added to contact edit

By clicking the "Save" button the user certifies that, to the best of their knowledge and belief, the data submitted constitutes an accurate and complete report for this student.



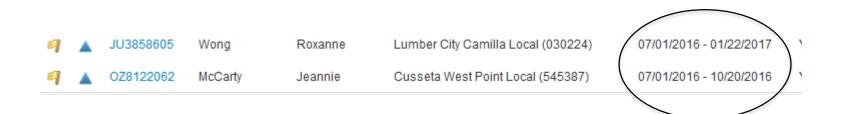


Tuition Enhancements, cont.

Modified flag colors

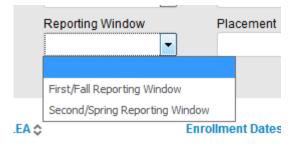
- Red Will not be funded
- >Yellow Can be reviewed, but not reviewed
- No flag Approved for payment

Enrollment dates added to summary screen



Tuition Enhancements, cont.

Added ability to select by reporting window



Added audit details





CCP & SOES Enhancements

Added audit detail to CCP



Sumner Homeland College

Pop-up calendars available in SOES

Derived Enrollment Dates	District of Residence	\bigcap		Guard		
07/01/2017 - 12/11/2017	Cusseta West Point Local (54	45387) 🛗	:	Stanle		
riews		\bigcirc	21	Calendar Details	11 -1- 	
There are no reviews to display	Derived Enrollment		D Pct	🖶 Default 2018 Calen	ndar for Wavcross L	ithonia Academy ((
Educating Entity	Dates	Grade	0	Earliest Begin Date	Latest Begin Date	Earliest End Date
Wayeross Lithonia Academy (053840)) 07/01/2017 - Current	IN	100	on any calendar 08/26/2017	on any calendar 09/06/2017	on any calendar 05/15/2018
				This is a generic dis	trict calendar and ma	ay not match any spe
			-	funding.		

SCR Enhancements

STIC conflict update

No longer flags a conflict for many students involved in a 3 district scenario

Pop-up calendars available

Dates		Resident District				
03/22/2018 - Current		Social Circle Buford Local (835117)				
07/01/2015 - 03/21/2018		Roswell Glennville City (179317)				
Dates	Educating Entity	Calendar Details	×			
05/05/2016 - Current	Twin Peaks Lyons Academy (194472)	Image: Default 2018 Calendar for Social Circle Buford Local (835117) Earliest Begin Date on any calendar on any calendar 08/24/2017 Latest Begin Date on any calendar on any calendar 06/06/2018 Earliest End Date on any calendar on any calendar 06/06/2018 This is a generic district calendar and may not match any specific calendar used for funding. Default 2018				
	partment					

FY18 CHANGES



HB 410 and EMIS Reporting

- New EMIS record type
- Many tasks that are not directly related to EMIS
- ► FAQ and other materials from ODE
- Likely more changes around attendance reporting in FY19

Staff Changes

- Reverse the check on HQT vs Proper Cert for Gifted and Special Ed Intervention Specialists
- Add all social studies courses to the Academic Core Courses evaluated for HQT and Proper Cert
- Assurances report for principals

Staff Changes, cont.

- Collect principal experience years
- New staff report
 - Looks at staff credentials and application status
- Invalid Cert checks adjusted for SB3 Exempt Districts
- Transition from HQT to new ESSA measure

Assessment Changes

- Align and capture module assessment (GY) by CTE subject code
- Require a score for industry credentials (GW)
- Track year industry credentials are valid for a first time 11th grade cohort
- NWEA MAP Score Not Reported reason
- OELPA exemption from taking one or more assessment areas

Graduation Changes

- Collect the Fiscal Year that Student Began Ninth Grade (FN110) element in all Student (S) Collections
- Documentation for Withdrawal Reasons ESSA Graduation Rate
 - ESSA requirements for removing student from grad cohort
- Seal of Biliteracy



New Student Data

 Collect participation in Coordinated Early Intervening Services
 New program code - 221005
 Collect restraint and seclusion data

- Tracking students from military families
- Gifted program code updates

Other Changes

- Five-Year Forecast checks
- No Five-Year Forecast notes record
 - Attachment in collection
- Migrant Students EMIS Manual clarification
- Preschool course codes review
- New CTE and other courses

No Longer Reported...

DN Attributes

- >Extra curricular activities eligibility
- Feeder school IRN
- Lunch counts
- Transportation

FN Elements

- LEP Reclassification Date (FN210)
- >Math Diagnostic (FN360) tentative
- Writing Diagnostic (FN380) tentative

DATA COLLECTOR



Data Collector



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Collection Requests Tab Enhancement

Collection Requests Summary

	Department of Education	n	
fresh Restore Defaults			
se the choices below to filter the list of collection requests shown			
Collection Research All	Pote Cate Hill by	School Year: All	
Collection Request: All	Data Set: All 🗸	School Year: All	Last Activity Within: All
ort Order			
		-	
Order Collections By: O Submission Close Date O A-Z O Z-A O	A-Z on Short Name OZ-A on Sho	ort Name O Most recently active	
Beginning of Year Student Collection (FY18)			^
FY18-S-TRAD Init: Collection required for all Traditional Districts, J	IVSDs, ESCs, and State Supported	Schools. Source file(s) for GI, FS,	FD, FN, GE,
Submissions: August 22, 2017 - December 22, 2017			
Version: 1			
Status: The collection was submitted yesterday	y at 11:59:28 AM by VRF Administ	rator.	
Submission Status: Pending Processing (yesterday at 12:0	0:04 PM)		
Submission Number: 4 (attempt 5)			
Actions: Start Collection		Prepare Outputs: Level	
Add New Scheduled Collection Edit Default Collection properties		View :	submission 3 Data
Calendar Collection - Initial (FY18) FY18-C-Cal Init: The Initial Calendar Collection is required for all E	MIS reporting entities educating sf	tudents in 2018. Source files for DI	. And DN r 🖲
Submissions: April 24, 2017 - September 29, 2017			
Version: 1			
Status: The collection was submitted April 25, 2	2017 at 09:18:28 AM by Richardse	on.	
Submission Status: Processing Completed (April 25, 2017 a	at 09:18:53 AM)		
Submission Number: 1 (attempt 1)			
Actions: Start Collection Add New Scheduled Collection Edit Default Collection properties		Prepare Outputs: Lo Vi	vel 1 Validations ew submission 0 Data
Financial Collection- Supplemental (FY17) FY17-H-Financial: Collection for reporting capital assets and/or the	e miscellaneous record types that v	were not available during the regula	ar 17H window, 🛞
Submissions: September 01, 2017 - September 29, 2	2017		
Version: 11		From ODE: Level	2 Reports
Status: The collection was submitted May 12, 2 published by ODE, which requires y			ion request has been
Submission Status: Processing Completed (May 12, 2017 a	at 10:33:05 AM)		
Submission Number: 2 (attempt 2)			

Department

of Education

Collection Request Details

FY18-S-TRAD Init

Collection required for all Traditional Districts, JVSDs, ESCs, and State Supported Schools. Source file(s) for GI, FS, FD, FN, GE, FE, FC, FL, GJ, and GQ student record types, labeled with the S reporting period, must be uploaded in EMIS manual format through the Data Collector Data Sources tab. The DN record is also required to be reported in this collection request as well, although there are a limited set of options required. This collection request is for the data for school funding, Federal reporting, and other required ODE reporting.



Preview Prepared Data Enhancement

Beginning of Year Student Collection (FY18)

Submission Number 4 (attempt 5), LEA: Liberty Center

Select the options and click on the Generate Preview link to create the preview.

Last Prepared: Today at 12:28:09 PM

Preview Types
✓ Detail
Enrollment Reports
Missing Data Report
Output Options
Zip File: Download file as a compressed .zip (for faster downloads)
File Format: OHTML
● csv
Include in CSV files: 💿 Data only
O Data and Fatal exceptions
O Data and All exceptions

Generate Preview



New Tabs

- Submissions
- Reports
- Preferences
- Authorizations





Submissions Tab

Submissions

All submissions are listed below. Expand an item to view the individual submissions. Click a submission to view detailed status.

Filter Options			
Collection Request: All	Data Set: All 🗸	School Year: All 🗸	Last Activity Within: All
Show closed collections			

Refresh | Restore Defaults

Submission	Submitted	Submission Status	Processed	Processed Status				
FY17-G-Graduate (1	FY17-G-Graduate (10 submissions)							
▼ FY17-H-Financial (2	submissions)							
Submission 2	05/12/2017	Transmission completed on May 12, 2017 (certified by Richardson)	05/12/2017 10:33:05 AM	🥝 Processing Completed				
Submission 1	04/18/2017	Transmission completed on April 18, 2017 (certified by Richardson)	04/18/2017 01:59:32 PM	Pending Processing				
▼ FY18-C-Cal Init (1 st	ıbmissions)							
Submission 1	04/25/2017	Transmission completed on April 25, 2017 (certified by Richardson)	04/25/2017 09:18:53 AM	🥝 Processing Completed				
FY18-L-Stf Crs Init (FY18-L-Stf Crs Init (1 submissions)							
FY18-S-Stdnt Cross	FY18-S-Stdnt Cross Ref (1 submissions)							
FY18-S-TRAD Init (4	FY18-S-TRAD Init (4 submissions)							

Refresh | Restore Defaults



Reports Tab

	Reports	
Level 1 Repo	rts Level 2 Reports	Received Files
	Level 1 Reports	

Choose the filter criteria then click the Show Reports link to generate the list of Level 1 reports matching these criteria.

F	ilter Options	
	LEA: All authorized Collection Request: All Data Set: All LEA IRN: Show closed collections	School Year: All V Category: All V Last Activity Within: All V
D	Display Options	
	Group By: O Collection Request LEA O Level 1 Report O Category O Data Set O None	File Format: CSV O HTML
2	Show Keports I have befaults	
	 Calendar Display Enrollment Reports Missing Data Missing Data Report Summary 	

					(Total Count: 9)
LEA / Report Name	Collection Request	Category	Data Set	Submission	Prepare time
▼ Liberty Center (000222)					(Count: 9)
Calendar Display	FY18-C-Cal Init (2018CINIT)	Calendar Display	с	1	04/25/2017 09:16:15 AM
Counts of Assessment Records Excluded	FY17-G-Graduate (2017G0000)	Summary	G	12	09/19/2017 11:51:23 AM
Enrollment Headcount Detail Report (Current Students)	FY18-S-TRAD Init (2018S1TRD)	Enrollment Reports	s	4	09/18/2017 12:28:09 PM
Enrollment Headcount Detail Report (Future Students)	FY18-S-TRAD Init (2018S1TRD)	Enrollment Reports	s	4	09/18/2017 12:28:09 PM
Enrollment Headcount Detail Report (Prior Students)	FY18-S-TRAD Init (2018S1TRD)	Enrollment Reports	S	4	09/18/2017 12:28:09 PM
Enrollment Headcount Summary Report (Current Students)	FY18-S-TRAD Init (2018S1TRD)	Enrollment Reports	s	4	09/18/2017 12:28:09 PM
Excluded Student Assessment Records (FA)	FY17-G-Graduate (2017G0000)	Summary	G	12	09/19/2017 11:51:23 AM

Preferences Tab

Preferences

You can set your own defaults, overriding the factory-supplied defaults for each page of the Data Collector. In the Common Settings section you can set the defaults for filters used in multiple pages. This is followed by a section for each page in the Data Collector.

Click Save Changes to persist your preferences (these preferences take effect -- affect your web pages -- as soon as you save them). Click Cancel Changes to revert your preferences to the ones you had the last time you saved. Click Reset to original defaults to remove all your preferences and start with the defaults.

Save Changes Cancel Changes Reset to original defaults	
\sim	Common Settings
Select the preferred defaults for your Collection Request filters. You can select a different Last Activity Within filter for the Collection Requests page (use the upper drop down) and for all other pages (use the lower drop down)	Collection Request Filter Options, for all pages Collection Request: All Data Set: All School Year: All Last Activity Within: All Show closed collections
Select the preferred sort order of collection requests, on the Collection Requests page	Collection Request Sort Order Order Collections By: O Submission Close Date O A-Z O Z-A O A-Z on Short Name O Z-A on Short Name O Most recently active
You can set the default file and report display: CSV or HTML page	File Format and Report Format Data Display Format: CSV OHTML
Set Preferences for each page	



Authorizations Tab Data Collector Administrator role > Grants access > Different from OEDS Administrator

Configure Authorizations

Use this page to configure authorizations for users accessing data and reports for: Liberty Center (000222). Start by selecting a role or a user. You can configure authorizations for all users who have this role, or configure the role's authorizations for each user separately. ... Show full instructions

To see documentation on Data Collector roles, authorizations for Data Sets and Categories: View documentation

Produce CSV file with Roles and Authorizations at Liberty	Center (000222) Fill in repeated fields			
Select the Role to configure its Access and Permissions. Select All User to configure the selected role the same way for all user, authorized for this role. Or select a specific user, to configure	Role: Data Submitter	~	User: Randall, Emma E	~
the role for each user separately.	User info: Randall, Emma E, email: r@r.com,	has roles: Data Reviewer, Dat	ta Submitter, Data Collector	

Configure Permissions

Configuring role: Data Submitter, for Randall, Emma E			
Permission	Authorized	Configure Access	Description
Collect:	🔍 Yes 💌 No		Allows collecting, preparing and viewing data and archives
Submit:	🖲 Yes 🔘 No	by Data Set	Allows submitting collections and viewing data and archives
Review:	🖲 Yes 🔘 No	by Data Set	Allows viewing data and archives, but not starting nor submitting collections; included in the Collect and Submit permissions
Level 1:	🖲 Yes 🔘 No	by Data Set by Category	Allows viewing Level 1 Reports
		Remove from all	Affects all Categories below, where access can be granted or removed
✓ Calendar		Remove Access	Calendar related reports and files
✓ Enrollment		Remove Access	Enrollment reports generated for Level 1 reports
✓ Funding Reports		Remove Access	FTE and CTE funding reports
✓ Missing Data		Remove Access	Level 1 reports indicating missing data in the submissions
✓ Student Reports Remove Access		Remove Access	A variety of student-related reports and files
Level 2:	🖲 Yes 🔘 No	by Data Set by Category	Allows viewing Level 2 Reports
Files:	🖲 Yes 🔘 No	by Data Set by Category	Allows viewing Received Files

Save changes | Cancel changes | Reset to original defaults







Graduation (G) Reminder

EOC exams and students with IEP exemptions

- IEP exemption is from consequences
- Student must take EOC exam
- District reports EOC exam score
- District reports FE Record
- >ODE converts score to points
 - If points are not 3 or greater, student given 3 points based on exemption



Questions?





education.ohio.gov



Social Media

facebook

Ohio Families and Education Ohio Teachers' Homeroom

Linked in ohio-department-of-education

Storify storify.com/ohioEdDept

Lwitter @OHEducation



OhioEdDept