MVECA advises against saving passwords in your browser due to potential security risks. These risks include:

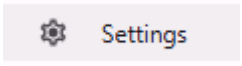
> **Unauthorized Access**: If someone else gains access to your device, they can easily retrieve your saved passwords, potentially compromising your accounts.
>
> **Lack of Expiry Alerts**: Browsers don't notify you when your passwords are about to expire, therefore you can be locked out of the program until a password reset is retrieved.

Step-by-Step Process to Remove a Saved Password from Google Chrome

Step 1: Open Google Chrome

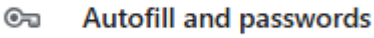
- Launch Google Chrome on your computer. This can be done by double-clicking on the Chrome icon on your desktop or by searching for it in your applications or Start menu.

Step 2: Access the Settings Menu

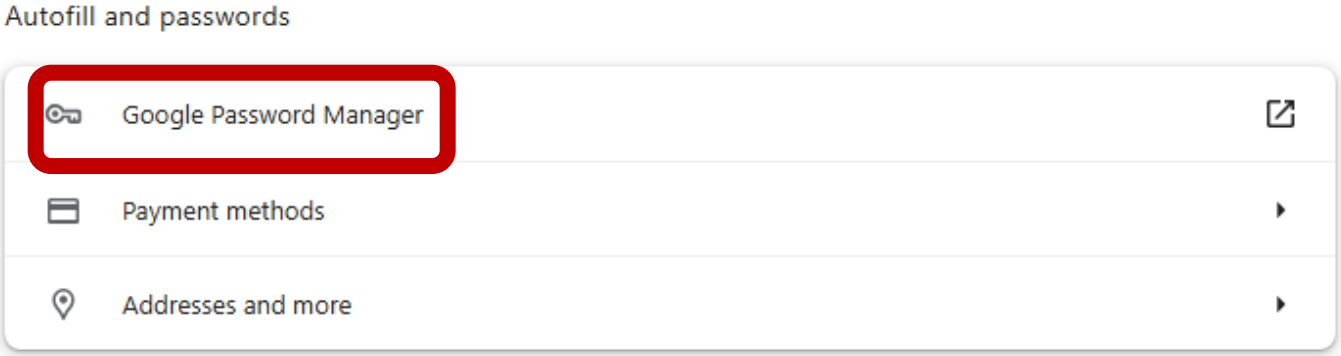
- In the top-right corner of your browser, you'll see three vertical dots. This is the Chrome menu.
- Click on those three dots to open the dropdown menu.
- Look for and select **Settings** from the dropdown menu: 

Step 3: Navigate to the Passwords Section

- On the Settings page, find the **Autofill and passwords** section (it's towards the top of the page).

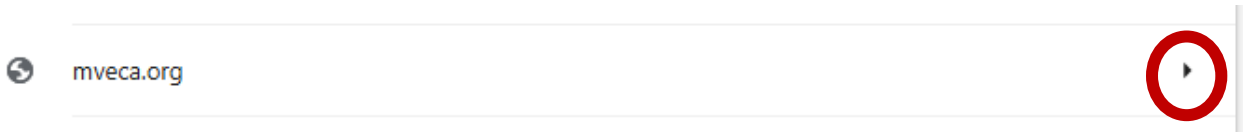


- Under **Autofill and passwords**, click on **Google Password Manager**. This will take you to the list of websites upon which you have saved passwords in Chrome.



Step 4: Locate the Password You Want to Remove

- In the **Passwords** section, you'll see a list of websites that you've saved passwords in.
- You can use the search bar at the top of this section to quickly find the website whose password you want to delete.
- Click on the **black arrow** next to the website name where the password is saved.



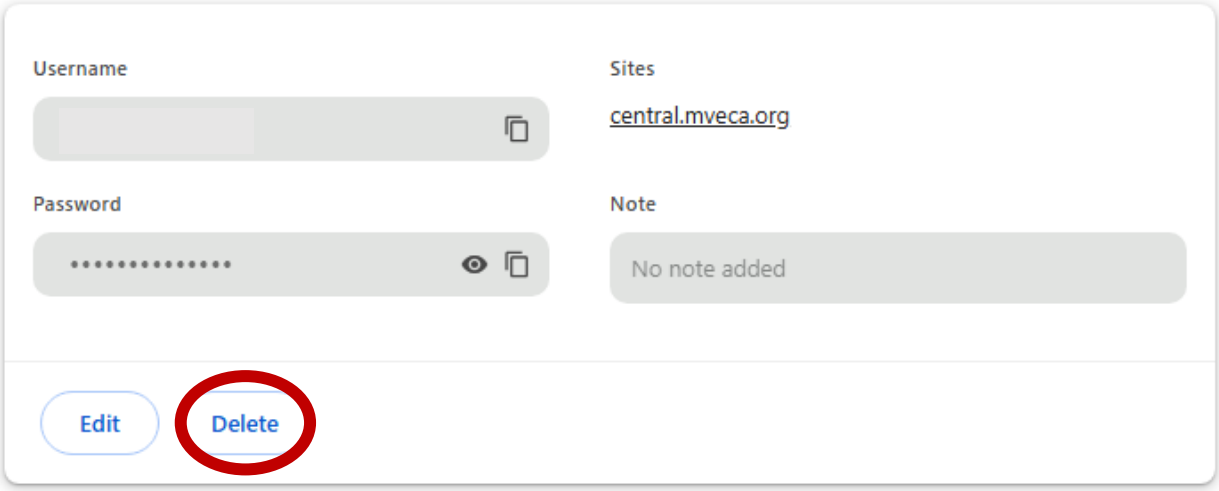
- Chrome may prompt you for your Windows password to confirm your identity before moving forward.

Step 5: View Password (Optional)

- To view the password before deleting, you can click on the **eye icon** next to the saved password.

Step 6: Remove the Password

- Once you have clicked on the black arrow to the right of the intended website and password, click **Delete**.



- Once you click **Delete**, the password will be deleted.

Step 7: Close the Settings Page

- Once you've deleted the password, you can close the **Settings** tab.

By default, Chrome prompts a user to save passwords in which MVECA does not recommend due to the security issues saved passwords may cause. If you would like to disable this setting in your Chrome Browser completely, please perform the following steps:

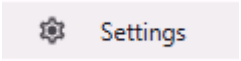
Step-by-Step Process to Disable Chrome's Password Saving Feature

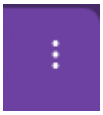
Step 1: Open Google Chrome

- Launch the Google Chrome browser on your computer.

Step 2: Go to Settings

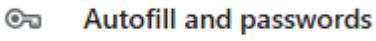
- In the top-right corner of the browser, click on the **three vertical dots** (Menu icon).
- In the dropdown menu, click on **Settings**.





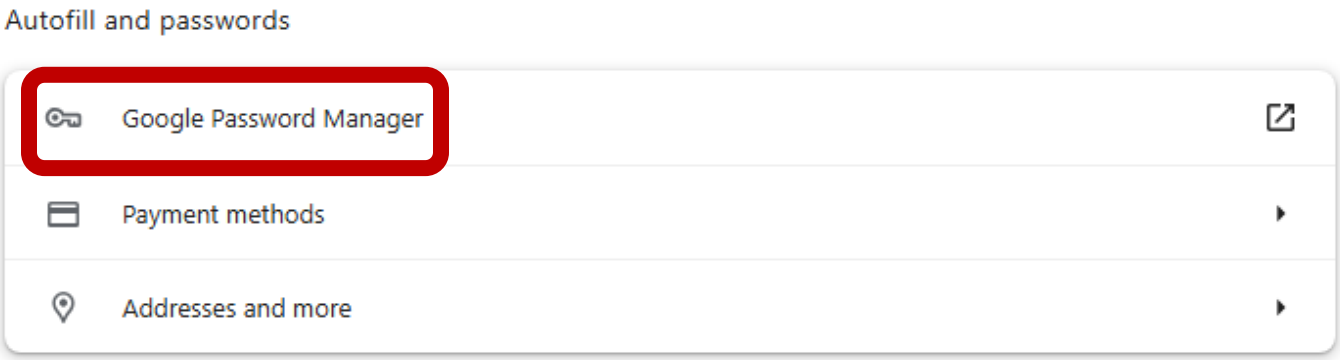
Step 3: Navigate to Autofill Settings

- Scroll down until you find the **Autofill and passwords** section. This section includes options for saving passwords, payment methods, and addresses.



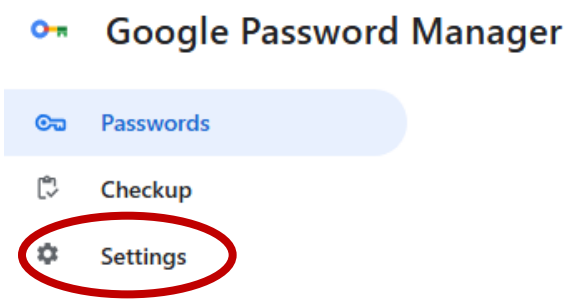
Step 4: Click on Password Manager

- On the Autofill and passwords screen select Google Password Manager.

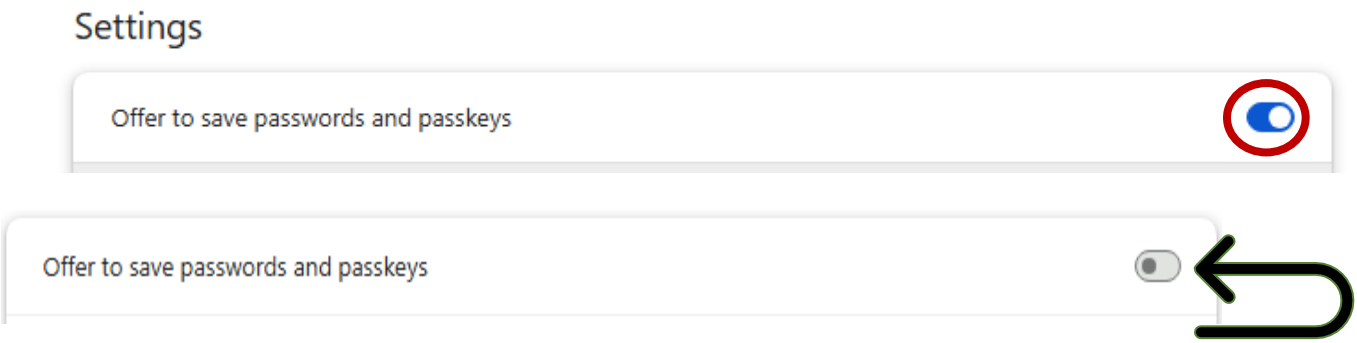


Step 5: Turn Off the Option to Offer to Save Passwords

- On the Google Password Manager Screen locate and click on Settings



- Locate
- the **"Offer to save passwords and passkeys"** toggle switch.
- Turn this toggle **off** by clicking it, so it no longer lights up blue (this means it's disabled).



Step 6: Close the Settings Page

- Once you've turned off the option to offer to save passwords, you can simply close the Settings page. Chrome will no longer prompt you to save passwords when logging into websites.