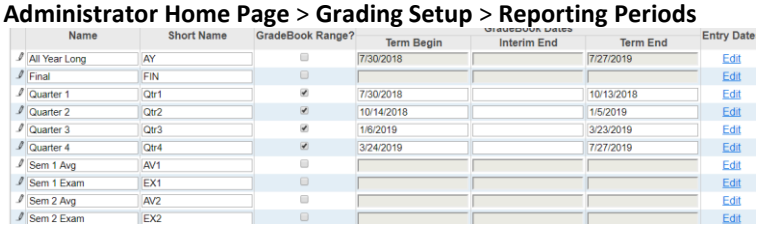
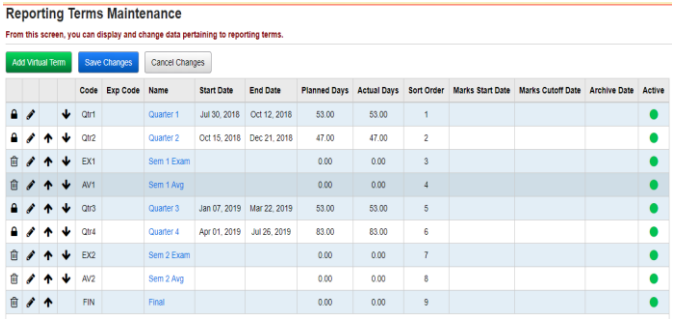
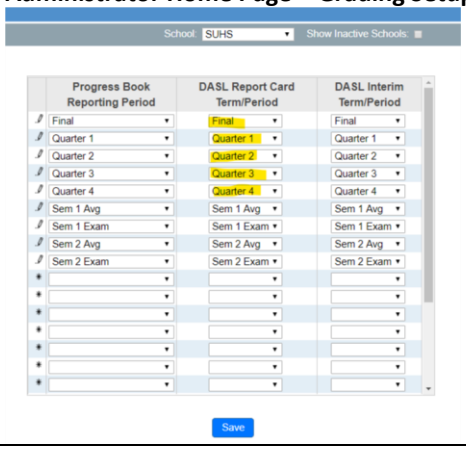
ProgressBook Course Reporting Periods Crosswalk

StudentInformation and GradeBook integration can become confusing even for the most familiar ProgressBook user. This crosswalk focuses solely on reporting periods, course sections, and class reporting periods across the applications.

This document contains:

- StudentInformation screens required to complete reporting period integration
- GradeBook screens required to accept reporting period information from SIS
- Requirements of the screens to send information to GradeBook
- Requirements of the GradeBook screens to integrate StudentInformation data to GradeBook classes
- Flowchart of data between StudentInformation and GradeBook screens

<table>
<tr><th>StudentInformation Components</th><th>Gradebook Components</th></tr>
<tr><td colspan="2">The GradeBook Reporting Periods are not Integrated. They must be manually entered to map the StudentInformation terms to GradeBook. This needs to be completed prior to integration. The manual entering of the reporting periods is important for integration to occur.</td></tr>
<tr><td></td><td>Reporting Periods
Admin/ReportingPeriodForm.aspx
Administrator Home Page > Grading Setup > Reporting Periods
 
</td></tr>
<tr><td colspan="2">The StudentInformation Reporting Terms Maintenance screen provides the GradeBook Cross Reference screen with the DASL Report Card Term/Period to map to GradeBook reporting periods. Additionally, the Interim periods are also mapped through the same process.</td></tr>
<tr><td>Reporting Terms Maintenance
SIS/Maintenance/Scheduling/ReportingTerms.aspx
StudentInformation > Management > School Administration > Scheduling Administration > Initialization > Reporting Terms Maintenance
 
</td><td>Cross Reference
Admin/PeriodXrefForm.aspx
Administrator Home Page > Grading Setup > Cross Reference
 
</td></tr>
</table>

StudentInformation Components

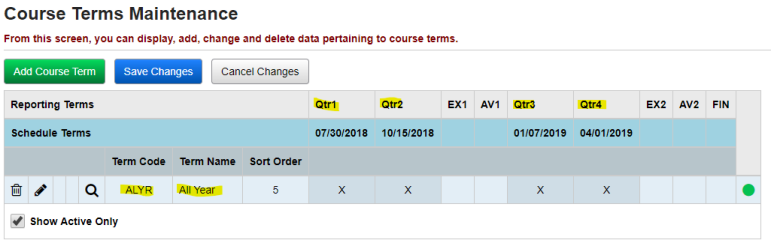
Gradebook Components

For GradeBook classes to receive the reporting periods and meeting times through integration, multiple StudentInformation setup screens must be completed for the subsequent setup to begin. Course terms define the schedule/reporting terms that designate the length of the course. Course terms and reporting periods are attached via the **Marking Pattern** screen setup and the **Marking Pattern Rules** screen setup. Course terms are then selected for a course section. The class will only receive the reporting periods attached to the marking pattern rule corresponding to the course term selected.

Course Terms Maintenance

SIS/Maintenance/Scheduling/CourseTerms.aspx

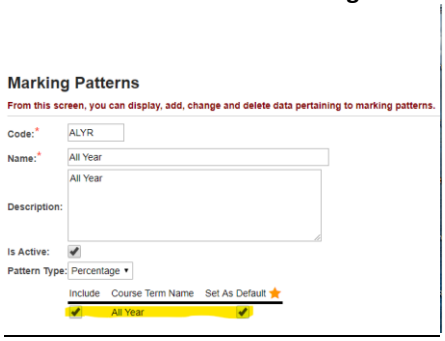
StudentInformation > Management > School Administration > Scheduling Administration > Initialization > Course Terms

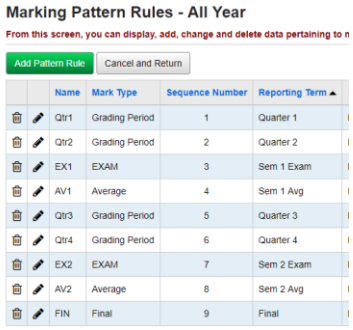


Marking Patterns and Marking Pattern Rules

SIS/Maintenance/Marks/MarkingPattern.aspx

StudentInformation > Management > School Administration > Marks Administration Menu > Marking Patterns

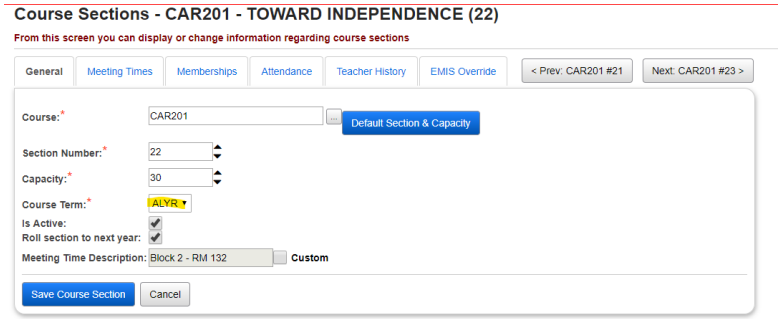




Course Sections

SIS/Scheduling/CourseSections.aspx

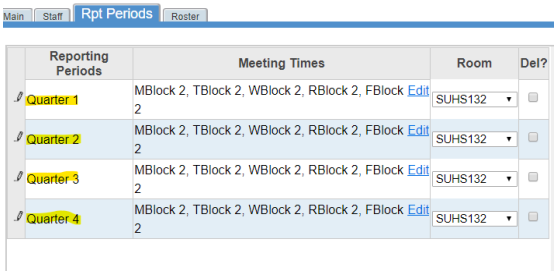
StudentInformation > Management > School Administration > Scheduling Administration > Course Maintenance > Course Sections



Class Rpt Periods

Class/ClassRptPeriods.aspx

Administrator Home Page > Grading Setup > Classes > Rpt Periods

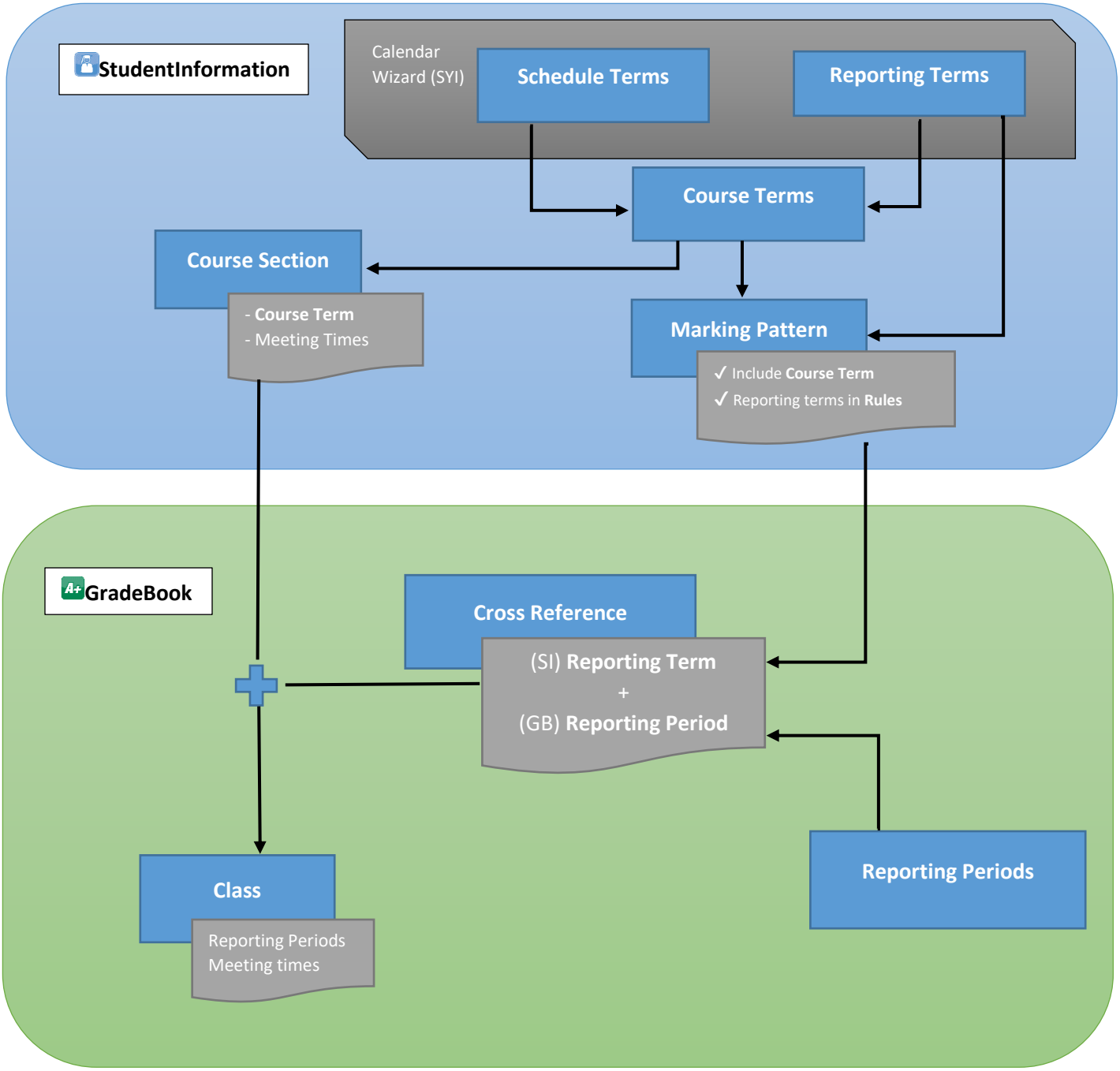


StudentInformation requirements for exporting to GradeBook

- **Schedule Terms** must be set up on the **Course Terms Maintenance** screen during initialization to be referenced on subsequent pages
- **Reporting Terms** must be set up on the **Course Terms Maintenance** screen to be referenced on subsequent pages
- Reporting terms and schedule terms must be mapped to a course
- The course term must be mapped in a marking pattern to have the course term's reporting terms sent to GradeBook
- The marking pattern must have all the **Reporting Terms** the course term is using specified on the **Marking Pattern Rules** screen
- The **Course Term** needs to be selected in the **Course Section** screen

GradeBook requirements for importing reporting terms and course terms

- Reporting periods must be manually added to the **Reporting Periods** screen. **Start Term** and **End Term** dates of reporting periods and report card entry should match what is in StudentInformation.
- Integration must be run once to have the reporting terms available to map on the **Cross Reference** screen
- Integration must be executed again once the **Cross Reference** screen is set up properly


StudentInformation
Calendar Wizard (SYI)
Schedule Terms
Reporting Terms
Course Terms
Course Section
- Course Term
- Meeting Times
Marking Pattern
✓ Include Course Term
✓ Reporting terms in Rules
GradeBook
Cross Reference
(SI) Reporting Term
+
(GB) Reporting Period
Class
Reporting Periods
Meeting times
Reporting Periods