MIAMI VALLEY EDUCATIONAL COMPUTER ASSOCIATION

Regional Council of Governments
Board of Directors Meeting Minutes
September 18, 2025 – 8:30 AM

0925-01: CALL TO ORDER

The MVECA Board of Directors meeting was called to order at 8:32 AM by Chairperson Brian Kuhn. The following members were present: Randy Dunlap, Chad Eisler, Brian Kuhn, Becky Mullins, John Stanley, and Julie Wallace.
Absent: Paul Otten
Additions, Deletions, or Corrections to Agenda: None

0925-02: ROUTINE BUSINESS

0925-02.1 The Chairperson suggested the MVECA Board of Directors approve the minutes from the meeting of the MVECA Board of Directors on June 12, 2025. Randy Dunlap moved to approve and John Stanley seconded the motion.

Yea: Dunlap, Eisler, Kuhn, Stanley, Wallace
Nay: 0
Abstain: Mullins
Motion carried

0925-03: COMMUNICATION/DISCUSSION/ACTION ITEMS

1. Financial Reports:
   - June 2025 Financial Report
   - July 2025 Financial Report
   - August 2025 Financial Report
   - Fiscal comparisons

2. Motion to approve financial reports
   0925-03.1 The Chairperson suggested the MVECA Board of Directors approve the financial reports and comparisons as presented. Chad Eisler moved to approve and Randy Dunlap seconded the motion.
   Yea: Dunlap, Eisler, Kuhn, Mullins, Stanley, Wallace
   Nay: 0
   Abstain: 0
   Motion carried.

3. MVECA Updates
   - Business Update
   - Staffing Update
   - Facility Update
   - Merger Update

4. MVTCG Board Assignments

0925-04: EXECUTIVE SESSION

1. None

0925-05: ITEMS REQUIRING BOARD ACTION

1. Motion to authorize the Treasurer to transfer Motorcycle Ohio funds
   0925-05.1 The Chairperson suggested that the MVECA Board of Directors authorize the Treasurer to transfer $2,735.83 from fund 430-9925 (Motorcycle Ohio FY25) to fund 025-000 (General Account). Becky Mullins moved to approve and John Stanley seconded the motion.
   Yea**:** Dunlap, Eisler, Kuhn, Mullins, Stanley, Wallace
   Nay: 0
   Abstain: 0
   Motion carried.

2. Motion to approve employment of a Customer Service Coordinator
   0925-05.2 The Chairperson suggested the MVECA Board of Directors approve the employment of Cory Cox, effective August 25, 2025, as a Customer Service Coordinator, Step 18 of the FY26 MVECA Staff Salary Schedule with an annual salary of $62,293.00, prorated for actual days worked based on a 221-day contract, and step 9 of the vacation scale with 20 days annually. Chad Eisler moved to approve and Randy Dunlap seconded the motion.
   Yea**:** Dunlap, Eisler, Kuhn, Mullins, Stanley, Wallace
   Nay: 0
   Abstain: 0
   Motion carried.

3. Motion to approve employment of a Service Technician
   0925-05.3 The Chairperson suggested the MVECA Board of Directors approve the employment of Spence Ramey, effective August 11, 2025, as a Service Technician 3, Step 5 of the FY26 MVECA Staff Salary Schedule with an annual salary of $48,471.00, prorated for actual days worked based on a 231-day contract, and step 2 of the vacation scale with 12 days annually. Chad Eisler moved to approve and Becky Mullins seconded the motion.
   Yea**:** Dunlap, Eisler, Kuhn, Mullins, Stanley, Wallace
   Nay: 0
   Abstain: 0
   Motion carried.

4. Motion to approve employment of a Service Technician
   0925-05.4 The Chairperson suggested the MVECA Board of Directors approve the employment of Zachary Brymer, effective August 26, 2025, as a Service Technician 2, Step 9 of the FY26 MVECA Staff Salary Schedule with an annual salary of $40,575.00, prorated for actual days worked based on a 220-day contract, and step 1 of the vacation scale with 12 days annually. Randy Dunlap moved to approve and John Stanley seconded the motion.
   Yea**:** Dunlap, Eisler, Kuhn, Mullins, Stanley, Wallace
   Nay: 0
   Abstain: 0
   Motion carried.

5. Motion to approve cell phone stipends for MVECA Employees
   0925-05.5 The Chairperson suggested the MVECA Board of Directors approve a cell

phone stipend for the following employees for $20 per month for every full month employed at MVECA:

- Spence Ramey
- Zachary Brymer

Julie Wallace moved to approve and Chad Eisler seconded the motion.
Yea**:** Dunlap, Eisler, Kuhn, Mullins, Stanley, Wallace
Nay: 0
Abstain: 0
Motion carried.

6. Motion to adopt security policy elements
0925-05.6 The Chairperson suggested the MVECA Board of Directors adopt the updated security policy elements, as required by NIST 800.53 Rev 5, as presented. Becky Mullins moved to approve and Randy Dunlap seconded the motion.
Yea**:** Dunlap, Eisler, Kuhn, Mullins, Stanley, Wallace
Nay: 0
Abstain: 0
Motion carried.

7. Motion to appoint MVECA Board Members to MVTCG Board
0925-05.7 The Chairperson suggested the MVECA Board of Directors appoint the following two MVECA Board Members to be representatives on the MVTCG Board of Directors:

- Brian Kuhn
- Chad Eisler

John Stanley moved to approve and Randy Dunlap seconded the motion.
Yea**:** Dunlap, Eisler, Kuhn, Mullins, Stanley, Wallace
Nay: 0
Abstain: 0
Motion carried.

0925-06: OTHER

1. Next Scheduled Meeting: Thursday, October 16, 2025 at 8:30 AM in the MVECA Atrium Lab

0925-07: ADJOURNMENT

0925-07.1 The Chairperson requested that the September 18, 2025 meeting of the MVECA Board of Directors be adjourned. John Stanley moved to approve and Julie Wallace seconded the motion.
Yea: Dunlap, Eisler, Kuhn, Mullins, Stanley, Wallace
Nay: 0
Abstain: 0
Motion carried

Meeting adjourned at 10:13 AM