MIAMI VALLEY EDUCATIONAL COMPUTER ASSOCIATION

Regional Council of Governments
Board of Directors Meeting Minutes
June 20, 2024 – 8:30 AM

0624-01: CALL TO ORDER

The MVECA Board of Directors meeting was called to order at 8:33 AM by Chairperson Brian Kuhn. The following members were present: Debbie Carson, Beth Justice, Brian Kuhn, Becky Mullins, and John Stanley. Paul Otten arrived at 8:35 AM.
Absent: Chad Eisler
Additions, Deletions, or Corrections to Agenda: None

0624-02: ROUTINE BUSINESS

0624-02.1 The Chairperson suggested the MVECA Board of Directors approve the minutes fromthe meeting of the MVECA Board of Directors on May 16, 2024. Beth Justice moved to approve and Brian Kuhn seconded the motion.

Yea: Justice, Kuhn, Otten
Nay: 0
Abstain: Carson, Mullins, Stanley
Motion carried.

0624-03: COMMUNICATION/DISCUSSION/ACTION ITEMS

1. Financial Report:
   - May Financial Report
   - Fiscal Comparisons and Appropriations

0624-03.1 The Chairperson suggested the MVECA Board of Directors approve the financial report, fiscal comparisons and appropriations as presented. Paul Otten moved to approve and John Stanley seconded the motion.

Yea: Carson, Justice, Kuhn, Mullins, Otten, Stanley
Nay: 0
Abstain: 0
Motion carried.

0624-03.2 The Chairperson suggested the MVECA Board of Directors authorize the Treasurer to transfer funds at the fiscal year-end. Beth Justice moved to approve and Debbie Carson seconded the motion.

Yea: Carson, Justice, Kuhn, Mullins, Otten, Stanley
Nay: 0
Abstain: 0
Motion carried.

2. MVECA updates

0624-04: EXECUTIVE SESSION

1. None

0624-05: ITEMS REQUIRING BOARD ACTION

1. Approve FY25 Fund Number for Motorcycle Ohio Grant
   0624-05.1 The Chairperson suggested the MVECA Board of Directors approve the fiscal year 2025 Fund Number 430-9925 for the Motorcycle Ohio Grant. Paul Otten moved to approve and Debbie Carson seconded the motion.
   Yea**:** Carson, Justice, Kuhn, Mullins, Otten, Stanley
   Nay: 0
   Abstain: 0
   Motion carried.

2. Approve supplemental contract for MVECA employee
   0624-05.2 The Chairperson suggested the MVECA Board of Directors approve the supplemental part-time contract for Brandy Nelson, Payroll Processor, effective July 1, 2024 through June 30, 2025, with an annual salary of $6,791.70. Debbie Carson moved to approve and Paul Otten seconded the motion.
   Yea: Carson, Justice, Kuhn, Mullins, Otten, Stanley
   Nay: 0
   Abstain: 0
   Motion carried.

3. Approve administrative contract for MVECA Treasurer
   0624-05.3 The Chairperson suggested the MVECA Board of Directors approve the one-year, part-time administrative contract for Christopher Stein, Treasurer, effective July 4, 2024 with employment beginning June 25, 2024 and continuing through June 30, 2025, with an annual salary of $58,300 from June 25, 2024 through June 30, 2025, prorated for days worked based on a 132.5-day contract, Board paid SERS contribution of 5%, 6 vacation days annually, and other benefits according to contract. Paul Otten moved to approve and Beth Justice seconded the motion.
   Yea: Carson, Justice, Kuhn, Mullins, Otten, Stanley
   Nay: 0
   Abstain: 0
   Motion carried

0624-06: TRANSITIONAL ITEMS

1. Elect Board of Directors Officers for fiscal year 2025
   0624-06.1 The MVECA Board of Directors nominated the following officers for FY25:
   Chairperson: Brian Kuhn
   Vice Chairperson: Chad Eisler
   Recording Secretary: Debbie Carson
   John Stanley moved to approve and Paul Otten seconded the motion.
   Yea: Carson, Justice, Kuhn, Mullins, Otten, Stanley
   Nay: 0
   Abstain: 0
   Motion carried

2. Establish committees for fiscal year 2025 as follows:

Financial: Chad Eisler and Debbie Carson
Personnel: Debbie Carson, Brian Kuhn and Paul Otten
New Business: Chad Eisler and Paul Otten
Facilities: Becky Mullins and John Stanley

0624-07: OTHER

1. Next Scheduled Meeting: Thursday, September 19, 2024 at 8:30 AM in the MVECA Atrium Lab

0624-08: ADJOURNMENT

0624-08.1 The Chairperson requested that the June 20, 2024 meeting of the MVECA Board of Directors be adjourned. John Stanley moved to approve and Paul Otten seconded the motion.

Yea: Carson, Justice, Kuhn, Mullins, Otten, Stanley
Nay: 0
Abstain: 0
Motion carried

Meeting adjourned at 9:33 AM