# MIAMI VALLEY EDUCATIONAL COMPUTER ASSOCIATION

**Regional Council of Governments**
**Board of Directors Meeting Minutes**
**November 20, 2025 – 8:30 AM**

## 1125-01: CALL TO ORDER

The MVECA Board of Directors meeting was called to order at 8:32 AM by Chairperson Brian Kuhn. The following members were present: Randy Dunlap, Brian Kuhn, Paul Otten, John Stanley, and Julie Wallace. Chad Eisler entered at 8:35 AM.
Absent: Becky Mullins
Additions, Deletions, or Corrections to Agenda: None

## 1125-02: ROUTINE BUSINESS

**1125-02.1** The Chairperson suggested the MVECA Board of Directors approve the minutes from the meeting of the MVECA Board of Directors on September 18, 2025. Julie Wallace moved to approve and Randy Dunlap seconded the motion.

Yea: Dunlap, Kuhn, Stanley, Wallace
Nay: 0
Abstain: Otten
Motion carried

## 1125-03: COMMUNICATION/DISCUSSION/ACTION ITEMS

1. Financial Reports:
   - September 2025 Financial Report
   - October 2025 Financial Report
   - Fiscal comparisons

2. Motion to approve financial reports
   **1125-03.1** The Chairperson suggested the MVECA Board of Directors approve the financial reports and comparisons as presented. John Stanley moved to approve and Paul Otten seconded the motion.
   Yea: Dunlap, Kuhn, Otten, Stanley, Wallace
   Nay: 0
   Abstain: Eisler
   Motion carried.

3. MVECA Updates
   - Business Update
   - Staffing Update

## 1125-04: EXECUTIVE SESSION

1. None

## 1125-05: ITEMS REQUIRING BOARD ACTION

1. Motion to approve employment of a Service Technician
   **1125-05.1** The Chairperson suggested that the MVECA Board of Directors approve the employment of Eric Davis, effective November 10, 2025, as a Service Technician 3, Step 2 of the FY26 MVECA Staff Salary Schedule with an annual salary of $45,694.00, prorated for actual days worked based on a 166-day contract, and step 1 of the vacation

scale with 12 days annually. Paul Otten moved to approve and Chad Eisler seconded the motion.

Yea**:** Dunlap, Eisler, Kuhn, Otten, Stanley, Wallace
Nay: 0
Abstain: 0
Motion carried.

2. Motion to approve cell phone stipend for MVECA Employee
   **1125-05.2** The Chairperson suggested the MVECA Board of Directors approve a cell phone stipend for the following employee for $20 per month for every full month employed at MVECA:
   - Eric Davis

   Chad Eisler moved to approve and Randy Dunlap seconded the motion.
   Yea**:** Dunlap, Eisler, Kuhn, Otten, Stanley, Wallace
   Nay: 0
   Abstain: 0
   Motion carried.

3. Motion to approve Revised FY26 Board and Assembly Meeting Schedule
   **1125-05.3** The Chairperson suggested the MVECA Board of Directors approve the Revised FY26 Board and Assembly Meeting Schedule, as presented. John Stanley moved to approve and Paul Otten seconded the motion.
   Yea**:** Dunlap, Eisler, Kuhn, Mullins, Stanley, Wallace
   Nay: 0
   Abstain: 0
   Motion carried.

## 1125-06: OTHER

1. Next Scheduled Meeting: Tuesday, December 2, 2025 at 1:30 PM in the MVECA Atrium Lab

## 1125-07: ADJOURNMENT

**1125-07.1** The Chairperson requested that the November 20, 2025 meeting of the MVECA Board of Directors be adjourned. John Stanley moved to approve and Julie Wallace seconded the motion.

Yea: Dunlap, Eisler, Kuhn, Mullins, Stanley, Wallace
Nay: 0
Abstain: 0
Motion carried

Meeting adjourned at 9:07 AM