

MIAMI VALLEY EDUCATIONAL COMPUTER ASSOCIATION
Regional Council of Governments
Board of Directors Meeting Minutes
October 16, 2008 - 8:30 A. M.

The Board of Directors Meeting was called to order at 8:37 a.m. by Vice-Chairperson, Rick Broderick

The following members were present: Jeff Anderson, Dave Baits, Dave Bollheimer, Rick Broderick, Keith Brown (arrived at 9:05), and Gary West

Absent: Judy Geers

Additions, Deletions, or Corrections to Agenda: None

0810-01: ROUTINE BUSINESS

0810-01.1 The Vice-Chairperson suggested the approval of the Regular Board Meeting Minutes of August 21, 2008. Dave Baits moved to approve, Gary West seconded, all members voted "yea", motion carried.

Keith Brown arrived at 9:05

0810-02: DISCUSSIONS, COMMUNICATION & ACTION ITEMS

1. Financial Report

The last 3 months have shown that MVECA is keeping with history, receipting approximately 50% of the local fees and spending roughly the same as this time last year. The one line item that has seen an increase in the first quarter is State Subsidy. This is attributed partially to the addition of the Charter Schools but mostly because the state has already sent out the Non-Pub Subsidy and INFOHIO Subsidy. This is not expected to be a trend. Recent events have determined that MVECA could receive as much as a 35% reduction in subsidy due to state budget cuts by the end of FY09.

The forecast was updated to outline what this may do to MVECA's bottom line. The forecast shows what was forecasted at the August meeting and what is being forecasted now. The major changes were the reductions of the state subsidy line item by 35% and reduced interest. The interest reduction is due to the economic slowdown. This quarter alone MVECA has receipted in \$6600.00 less than this time last year. Following this trend could produce as much as a 58% reduction in interest from a prediction of \$30,000 to just over \$12,000.00. Expenses have not changed a great deal. MVECA has managed to reduce some line items because of changes in maintenance contracts and reductions in benefits.

At this time the Treasurer is not recommending a fee increase. It is believed that an adequate recommendation cannot be made because of the uncertainty of the state subsidy. It was further suggested that the Board wait until April to make a fee recommendation to the Assembly. Some discussion arose about how the fees should be structured when a fee increase is proposed. The Treasurer and Executive Director recommended that the fees be studied by the Board Finance Committee before any recommendation is made to the Assembly in April.

0810-02.1 The Chairperson suggested that the Board of Directors approve the monthly Financial Report as presented. Jeff Anderson moved to approve, Keith Brown seconded, all members voted “yea”, motion carried.

2. MVECA FY09 CIP

0810-02.2 The Chairperson suggested that the Board of Directors approve MVECA’s FY09 Continuous Improvement Plan (CIP). Keith Brown moved to approve, Rick Broderick seconded, all members voted “yea”, motion carried.

3. Service Level Agreements

One of the Service Level Agreements was reviewed. Since SLAs are mentioned in MVECA CIP required by ODE, SLAs will be included with Fy10 service contracts, no other Board action is necessary.

0810-03: EXECUTIVE SESSION

No Executive Session this month

0810-04: OTHER ACTION ITEMS

1. No other action items this month

0810-05: COMMUNICATION

MVECA Executive Report

- ODE Budget Update – provided updates regarding current Fy09 cuts which include \$396,077 from OECN ITC Operating Subsidy and \$63,667 from EMIS ITC Subsidy. More cuts for Fy09 are expected in the Spring of 2009. Also review possibilities with the budget for Fy2010 and 2011.
- Generator – reviewed the circumstances surrounding the power outage at MVECA caused by Hurricane Ike along with the possibility of a generator at MVECA. Twelve of MVECA districts had payrolls to be done that week and recovery plans were uncertain due to power problems at our backup locations. Estimates for a generator at MVECA range from approximately \$25K to \$50K. The board recommended a proposal to put before the Assembly for a one-time fee to cover the costs involved.
- Phone – another major purchase at MVECA under consideration was discussed further.
- EMIS-R – The concept of SIF or Schools Interoperability Framework was discussed and the upcoming process of reporting EMIS using SIF which is starting at MVECA this year.
- Auditor of State – reviewed the SAS-70 report. MVECA met all of the various Control Objectives review in the report. There were a few common exceptions mentioned but nothing critical.
- Community School Update – MVECA recently received a contract for Fy09 EMIS and Fiscal services for Lighthouse Community School. This brings the total currently under contract to 13 Community Schools.
- Items for the Assembly Meeting – suggestions included
 - Generator proposal
 - Area Updates including D3A2 and EMIS-R
 - HR Employee Kiosk

- CA-Unicenter Service Desk – SLA's
- By-Law Changes – Article I (e) Voting and Article VI Fiscal Matters (fees)
- Financial Review/Fees

0810-06: OTHER

Change the date of the January Board meeting from Thursday, January 15th to Friday, January 16th due to scheduling conflicts.

The next MVECA Board of Directors meeting and the Assembly meeting are scheduled for Thursday, November 20, 2008 as follows:

8:30 – 9:00 – Board Meeting

9:00 – 9:30 – Breakfast

9:30 – 11:30 – Assembly Meeting

0810-07: ADJORNMENT

0810-07.1 The Chairperson requested that the October 16, 2008 meeting of the MVECA Board of Directors be adjourned. Dave Bollheimer moved to adjourn, Dave Baits seconded, all members voted “yea”, motion carried. Meeting adjourned at 10:35 a.m.