

MIAMI VALLEY EDUCATIONAL COMPUTER ASSOCIATION
Regional Council of Governments
Board of Directors Meeting Minutes
November 15, 2007 - 8:30 A. M.

The Board of Directors Meeting was called to order at 8:36 a.m. by Chairperson, Keith Brown

The following members were present: Dave Baits, Dave Bollheimer, Rick Broderick, Keith Brown, Judy Geers, and Phil Warner

Absent: Ben Teeters

Additions, Deletions, or Corrections to Agenda: None

0811-01: ROUTINE BUSINESS

0811-01.1 The Chairperson requested the approval of the Regular Board Meeting Minutes of October 18, 2007. Dave Baits moved to approve, Dave Bollheimer seconded, all members voted "yea", motion carried.

0811-02: DISCUSSIONS, COMMUNICATION & ACTION ITEMS

Discussion

Financial Report

The financial report was presented to the board as follows. MVECA has receipted \$1,196,501.55 FYTD and expended \$863,564.76. Currently there is \$24,320.64 in outstanding invoices. At the last board meeting it was asked of the Treasurer to determine which service areas are still loosing money with the current fee structure. The Treasurer presented the board with an updated report showing that Tech Services, Progress Book and Human Resources are all spending more then they are earning. However MVECA is only projecting a \$2,295.00 loss for FY08. The Treasurer updated the board of the need to possibly increase the capital outlay budget by \$200,000 to account for equipment upgrades needed for disaster recovery purposes. There is a possibility for the qualification of municipal rates on a lease which would cost MVECA 3.5%.

0811-02.1 The Chairperson suggested that the Board of Directors approve the monthly Financial Report as presented. Dave Bollheimer moved to approve, Phil Warner seconded, all members voted "yea", motion carried.

2. Pay invoice amount over \$3,000.00 Limit of "Then & Now" statement

0811-02.2 The Chairperson suggested that the Board of Directors approve the to pay an invoice in the amount of \$3,355.00 to MEC for consulting services concerning Internet Access, Voice-Over-IP, and Organizational Separation related to the FCC due to the amount being over the "Then & Now" statement. Judy Geers moved to approve, Dave Baits seconded, all members voted "yea", motion carried.

0811-03: EXECUTIVE SESSION

There was no Executive Session this month.

0811-04: OTHER ACTION ITEMS

There were no other discussions or voting this month.

0810-05: COMMUNICATION

MVECA Executive Report

1. Web Filtering - discussed that MVECA staff has implemented new Web Washer content filter and plans for implementation with districts. We may convene a group of district technology coordinators to configure base setup and then allow for individualized delegated administration for districts.
2. Equipment Plans – discussed upgrades overdue and needed for Disaster Recovery/Business Continuity planning.
3. ITC's and Municipal Rates – received notification from Bruce Hawkins of MCOECN that a change in HB 119 (the budget bill) now that permits COG's to get Municipal Lease Rates on loans. We confirmed with Bricker & Eckler that it is now possible for us to get an opinion that would allow MVECA to get tax-exempt rates. We plan on pursuing a municipal lease/purchase, otherwise would likely buy needed equipment outright.
4. Investment Policy – We have drafted an Investment Policy that allows the Treasurer, with approval from the Executive Director to invest in any instrument or security authorized in R.C. 135 up to twenty five percent (25%) of interim funds. The draft was reviewed by our legal counsel. Next Step is to have the finance committee review and provide any further recommendations then present it to the board for approval at the next board meeting
 - DASL Update – noted that Madison Plains and Southern Ohio ESC are implementing DASL now leaving only 2 districts remaining. ProgressBook being added in several buildings with now 18 out of a possible 21 districts, not counting ESCs using ProgressBook. SSEM - Special Services Module added Madison Plains bringing us to 14 out of 24 districts, including ESCs, using SSEM.
5. HR Kiosk – noted that MVECA utilizing this for our leave approval process. Will now open this up to all interested districts to use as resource for employees to check pay stubs, leave balances, etc. We will also begin piloting the tracking of leave – process/approval with one district. Individualized Professional Development Plans, or IPDP, to be available next year.

0811-06: OTHER

The next MVECA Board of Directors meeting is scheduled for February 21, 2008

0811-07: ADJORNMENT

0811-07.1 The Chairperson requested that the November 15, 2007 meeting of the MVECA Board of Directors be adjourned. Dave Baits moved to adjourn, Dave Bollheimer seconded, all members voted “yea”, motion carried. Meeting adjourned at 9:18 a.m.