

MIAMI VALLEY EDUCATIONAL COMPUTER ASSOCIATION
Regional Council of Governments
Board of Directors Meeting Minutes
October 18, 2007 - 8:30 A. M.

The Board of Directors Meeting was called to order at 8:30 a.m. by Vice Chairperson, Phil Warner

The following members were present: Dave Baits, Dave Bollheimer, Rick Broderick, Judy Geers, Ben Teeters, and Phil Warner

Absent: Keith Brown

Additions, Deletions, or Corrections to Agenda: None

0810-01: ROUTINE BUSINESS

0810-01.1 The Chairperson requested the approval of the Regular Board Meeting Minutes of September 20, 2007. Dave Bollheimer moved to approve, Dave Baits seconded, all members voted "yea", motion carried.

0810-02: DISCUSSIONS, COMMUNICATION & ACTION ITEMS

Discussion

Financial Report

MVECA has received in approximately 90%, \$785,943.52, of local service revenue to date. Currently MVECA has \$265,616.16 in outstanding invoices. The total receipts fiscal year to date is \$870,103.38. We spent approximately \$683,721.49 and have \$18,052.19 encumbered at quarter end. It was also announced that we would need to increase the Capital Outlay budget. The board obviously wanted to know by how much. The treasurer informed the board that the amount would be determined once a meeting is set to meet with the Director of Operations and Executive Director concerning disaster recovery.

0810-02.1 The Chairperson suggested that the Board of Directors approve the monthly Financial Report as presented. Judy Geers moved to approve, Dave Baits seconded, all members voted "yea", motion carried.

2. Public Records Officer Letter

0810-02.2 The Chairperson suggested that the Board of Directors approve the Public Records Officer Letter as presented. Dave Baits moved to approve, Dave Bollheimer seconded, all members voted "yea", motion carried.

3. MVECA Supplemental CIP for FY 2008

Discussion

1. It was noted the Ohio Department of Education supplied a template to use for the Fy08 CIP that includes only five “core” services areas (Fiscal, Student, EMIS, INFOhio, and Network) along with a self-reporting checklist. This format is what needs to be approved and submitted to ODE.
2. Executive Director to provide a supplemental CIP document to cover the other non-core areas included in the Fy07 CIP.

0810-02.3 The Chairperson suggested that the Board of Directors approve the MVECA Supplemental CIP document for non-Core service areas for FY 2008 as presented. Dave Bollheimer moved to approve, Rick Broderick seconded, all members voted “yea”, motion carried.

4. MVECA Fee Schedule for FY2009

0809-02.4 The Chairperson suggested that the Board of Directors approve to revise the MVECA Fee Schedule for FY2009 to include the Technology services in the amount of \$1,000.00 for ESC and \$1,500.00 for JVS minimums that were inadvertently removed earlier. Rick Broderick moved to approve, Dave Baits seconded, all members voted “yea”, motion carried.

0810-03: EXECUTIVE SESSION

There was no Executive Session this month.

0810-04: OTHER ACTION ITEMS

There were no other discussions or voting this month.

0810-05: COMMUNICATION

MVECA Executive Report

1. CIP Accepted by ODE – The required CIP was submitted to, reviewed by, and approved by ODE.
2. Clay Avenue Community School – new contract for EMIS services for this Imagine School Community School located in Toledo.
3. Service Area Update
 - Network - performing basic security audits and penetration testing of the public network interfaces of each of the twenty-three (23) Information Technology Centers (ITC's)
 - MVECA has 8-9 districts currently interested in D3A2. This should be enough districts to meet the requirements of the ODE D3A2 grant.
4. Interviews with MVECA Staff revealed a few common threads – very nice place to work, need to review staff equipment rotation and develop common utilization of CA-USD,
5. Financial Committee – Investment Policy sent in for legal review and will meet once received back.
6. Web Washer – Internet Filtering – currently being tested by MVECA staff, soon to be rolled out to districts.
7. Assembly Meeting Agenda topics to include Service Level Agreement review, FY09 Fee Schedule, Time Clock software, and School Computer Security expert.

0810-06: OTHER

The next scheduled meetings are as follows:

Board of Directors Meeting Minutes – October 18, 2007 continued

Date: Thursday, November 15, 2007

Board Meeting 8:30 a.m.

Breakfast 9:00 a.m.

Assembly Meeting 9:30 a.m.

0810-07: ADJORNMENT

0810-07.1 The Chairperson requested that the October 18, 2007 meeting of the MVECA Board of Directors be adjourned. Dave Baits moved to adjourn, Dave Bollheimer seconded, all members voted “yea”, motion carried. Meeting adjourned at 9:24 a.m.