

MIAMI VALLEY EDUCATIONAL COMPUTER ASSOCIATION
Regional Council of Governments
Board of Directors Meeting Minutes
October 19, 2006 - 8:00 A. M.

The Board of Directors Meeting was called to order at 8:05 a.m. by Chairperson, Dave Bollheimer

The following members were present: Dave Baits, Dave Bollheimer, Keith Brown, Denny Howell, Ben Teeters, and Phil Warner

Absent: Joan Corbitt

Additions, Deletions, or Corrections to Agenda: None

0710-01: ROUTINE BUSINESS

0710-01.1 The Chairperson requested the approval of the Regular Board Meeting Minutes of September 21, 2006. Keith Brown moved to approve, Ben Teeters seconded, all members voted “yea”, motion carried.

0710-02: DISCUSSIONS, COMMUNICATION & VOTING ITEMS

Discussion

Director

- FY2008 Fee Schedule

0710-02.1 The Chairperson requested the approval of the FY2008 MVECA Fee Schedule as presented except with the amendment of the Student Services Fee from \$6.50 to \$5.50. Phil Warner moved to approve as amended, Ben Teeters seconded, all members voted “yea”, motion carried.

Dave Bollheimer left at 9:00 a.m. Keith Brown, Vice-Chairperson finished the meeting as Chair.

Treasurer

- Financial Report with the Addition of 9008 Account

0710-02.2 The Vice-Chairperson requested the approval of the Financial Reports as presented. Ben Teeters moved to approve, Phil Warner seconded, all members voted “yea”, motion carried

- Bureau of Workers Compensation Classification Update
- Annual Financial Report

Communications

Director

- Brief Status Report on Current MVECA Projects
 - DASL Roll Out
 - D3A2 Initiative
 - HR Module
 - Legislative Visits to ITC’s
 - OnBase Document Management Project
 - District Visits

- Batelle Value-Added Conference – Report
- Local Record Retention Commission (Committee)
- HB115 Implementation Update
- Agenda Items for the Assembly Meeting

Discussion

Director

- Policy/Procedure Manual

0710-02.3 The Vice-Chairperson requested the approval of the changes to the Policy & Procedure Manual as presented. Denny Howell moved to approve, Ben Teeters seconded, all members voted “yea”, motion carried.

- Hire Part-Time Labor

0710-02.4 The Vice-Chairperson requested the approval Thomas Davis as a part-time laborer on an as needed basis to help at MVECA from October 2, 2006 through June 30, 2007 at \$12.00 per hour. Ben Teeters moved to approve, Dave Baits seconded, all members voted “yea”, motion carried.

0710-03: EXECUTIVE SESSION

0710-03.1 The Vice-Chairperson requested the Board of Directors adjourn to Executive Session to discuss personnel matters. David Baits moved to enter Executive Session, Ben Teeters seconded, all members voted “yea”, motion carried. The Board of Directors entered Executive Session at 9:30 a.m.

0710-03.2 The Vice-Chairperson requested the Board of Directors return to Regular Session. Phil Warner moved return to Regular Session, Ben Teeters seconded, all members voted “yea”, motion carried. The Board of Directors returned to Regular Session at 9:38 a.m.

0710-03.3 The Vice-Chairperson requested approval to promote Annette Puckett from Customer Service Coordinator, step 4, to Software Specialist, step 1, with an annual salary of \$39,269.00 pro-rated for actual days worked and a start date of October 23, 2006. Phil Warner moved return to Regular Session, Ben Teeters seconded, all members voted “yea”, motion carried. The Board of Directors returned to Regular Session at 9:38 a.m.

0710-04: OTHER

The next Regular Board of Directors Meeting is scheduled for Thursday, November 16, 2006 at 8:30 a.m. Breakfast will be at 9:00 a.m. and the Assembly Meeting will start at 9:30 a.m.

0710-05: ADJORNMENT

0710-05.1 The Vice-Chairperson requested that the October 19, 2006 meeting of the MVECA Board of Directors be adjourned. Ben Teeters moved to adjourn, Phil Warner seconded, all members voted “yea”, motion carried. Meeting adjourned at 9:40 a.m.