

MIAMI VALLEY EDUCATIONAL COMPUTER ASSOCIATION
Board of Directors Meeting Minutes
June 15, 2006 - 8:30 A. M.
MVECA

The Board of Directors and the MVECA Staff enjoyed breakfast together at 8:30 a.m.

The Board of Directors Meeting was called to order at 8:55 a.m. by Chairperson, Marsha Leonard.

The following members were present: Dave Baits, Dave Bollheimer, Joan Corbitt, Denny Howell, Marsha Leonard, and Ben Teeters.

Absent: Keith Brown

Additions, Deletions, or Corrections to Agenda: None

0606-01: ROUTINE BUSINESS

0606-01.1 The Chairperson requested the approval of the Regular Board Meeting Minutes of May 18, 2006. Dave Baits moved to approve, Ben Teeters seconded, all members voted "yea", motion carried.

0606-01.2 The Chairperson requested the approval of the Financial Reports as presented. Dave Bollheimer moved to approve, Ben Teeters seconded, all members voted "yea", motion carried.

0606-02: COMMUNICATIONS

Executive Director's Goals for FY06 & FY07

Progress on the Executive Director's goals for FY06 was shared with the Board. Goals for FY07 were also shared, with the understanding that new goals would be added as needed or appropriate by the new Executive Director.

0606-03: DISCUSSION ITEMS

MVECA Budget for FY07

Current budget information was shared with the Board for discussion before acting upon contracts and salary increases. A final budget with the most current projections will be shared with the Assembly for their approval on July 6.

Treasurer's Job Description, Contract, Pay

The Board accepted by consensus the job description, contract length, and salary step for the MVECA COG Treasurer.

MVECA Staff Contract Recommendations

The Board discussed and came to consensus on a recommendation for staff contracts for FY07. Formal action will be taken at the July 6 Board meeting.

Cost of Living Increase for MVECA Staff for FY07

The Board discussed and came to consensus on a recommendation for cost of living increase for FY07. Formal action will be taken at the July 6 Board meeting.

Proposed Pay Dates for MVECA Staff for FY07

Tom Faulkner presented a proposal to the Board for 27 equal pays for the MVECA staff in FY07, with the first pay on July 7, 2006. After FY07, the MVECA staff would return to a 26-equal pay schedule.

MVECA COG By-Laws

The Board discussed and came to consensus to recommend the By-Laws as presented to the Assembly for formal action at the July 6 Board meeting. By-Laws will be sent on June 16, 2006 to all Assembly members for their review, in preparation for their approval at the July 6 Assembly meeting.

Pricing for HR Modules

Some discussion was held about how and what to charge for the new HR modules. This issue will be brought up again when the HR modules are actually available for introduction to districts; expected on or after July 1, 2006.

Bond Insurance for Treasurer

The new Treasurer will carry a separate Bond for coverage at \$25,000. This will be purchased and in place to be effective July 1, 2006.

Proposed Agenda for July 6 Special Assembly Meeting

The Board reviewed agenda items for the July 6 Assembly meeting.

Board Member for MVECA COG

A roster of candidates for the seven available Governing Board seats for the MVECA COG will be prepared for the July 6 Assembly meeting. Discussion concerning filling the previously permanent seat held by the Fiscal Agent Superintendent was held, as under the new COG structure, MVECA will no longer have a Fiscal Agent Superintendent.

MVECA Policies and Procedures

The Board discussed and came to consensus to approve the Policies and Procedures in July as presented, with a few minor changes/additions. A policy for Worker's Compensation will be developed and added to the Policies. All proposed Policies changes resulting from the June 15 Board meeting will be sent to all Board members for their review before July 6, in preparation for their approval at the July 6 Board Meeting.

Performance Based Compensation Plan

This item was tabled and will be discussed after the new Executive Director begins this fall.

Board Recording Secretary, Joan Corbitt, left the meeting at 10:25. The minutes were taken by Board Member Dave Bollheimer.

0606-04: EXECUTIVE SESSION

060604.1 The Chairperson requested that the MVECA Board of Directors adjourn to Executive Session to discuss personnel matters. Marsha Leonard moved to adjourn to Executive Session, Dave Baits seconded, all members voted "yea", motion carried

Time Entering Executive Session: 10:25 a.m.

Time Returning to Regular Session: 10:40 a.m.

0606-05: ACTION ITEMS

Old Business

0606-05.1 The Chairperson requested a motion to appoint Dave Bollheimer Chairperson Pro Tempore for the July 6, 2006 Board and Assembly Meetings. Dave Baits moved to approve, Denny Howell seconded, all members voted “yea”, motion carried.

New Business

0606-05.1 The Chairperson requested a motion to approve to present by-laws for the MVECA COG to the Assembly July 6, 2006, as presented. Denny Howell moved to approve, Dave Baits seconded, all members voted “yea”, motion carried.

0606-05.2 The Chairperson requested a motion to approve the MVECA CIP for FY07. Denny Howell moved to approve, Dave Bollheimer seconded, all members voted “yea”, motion carried.

0606-05.3 The Chairperson requested a motion to approve the intend to employ Angela Crandall as Executive Director, effective September 1, 2006. Dave Baits moved to approve, Denny Howell seconded, all members voted “yea”, motion carried.

0606-05.4 The Chairperson requested a motion to approve to revise the resignation date to August 31, 2006 for Norma Stewart. Ben Teeters moved to approve, Dave Baits seconded, all members voted “yea”, motion carried.

0606-05.5 The Chairperson requested a motion to approve the LACA Ratification for Consortium of Information Technology Centers Master Agreement for SSEM support for July 1, 2006 through June 30, 2007. Dave Bollheimer moved to approve, Ben Teeters seconded, all members voted “yea”, motion carried.

0606-05.6-11 The Chairperson requested a motion to approve the transfer of funds from Board items 6-11 as follows:

Amount	From Fund	To Fund
# 6 - \$40,533.58	025/9003 Distance Learning	025/0000 General
# 7 - \$36,000.00	025/9006 INFOhio	025/0000 General
# 8 - \$22,278.00	025/9001 EMIS	025/0000 General
	to cover salaries/benefits for the first half of FY06	
# 9 - \$42,840.13	025/0000 General	025/9002 Resale
#10- \$14,229.72	025/9004 Non-Pub	025/9005 MVECA-Net
	The Non-Pub Communications Subsidy from ODE is in the amount of \$9,000.00 to off-set the MVECA Fees for Non-Pub Schools. A carry-over of \$5,229.72 is to off-set the MVECA-Net Fees for Non-Pub Schools.	
#11 - \$ 2,974.05	025/9004 Non-Pub	025/9005 MVECA-Net
	to correct a posting error	

Denny Howell moved to approve, Dave Baits seconded, all members voted “yea”, motion carried.

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0606-05.12 The Chairperson requested a motion to approve to permit the Fiscal Agent to make necessary appropriation modifications, in consultation with the MVECA Executive Director, to close Fiscal Year 2006 in the black for MVECA Accounts and report any modification made to the Board at its first meeting in FY07. Dave Bollheimer moved to approve, Ben Teeters seconded, all members voted “yea”, motion carried.

0606-05.13 The Chairperson requested a motion to approve the U.S. Bank Resolution for Depository Services for Governmental Entities with the U.S. Bank National Association. Ben Teeters moved to approve, Dave Baits seconded, all members voted “yea”, motion carried.

0606-05.14 The Chairperson requested a motion to approve a cell phone stipend for Gary Bosserman, Steve Phipps, and Thor Sage in the amount of \$20.00 for each person per month. Dave Baits moved to approve, Marsha Leonard seconded, all members voted “yea”, motion carried.

0606-06: OTHER

MVECA recognized Marsha Leonard for her eleven years of dedicated service to the MVECA Board with a plaque.

Next Board of Directors Meeting and Special Assembly Meeting are scheduled for Thursday, July 6, 2006 as follows:

Breakfast - 8:30 a.m.

Special Assembly Meeting – 9:00 a.m.

Board Meeting – 10:00 a.m.

0606-07: ADJORNMENT

0606-07.1 The Chairperson requested that the June 15, 2006 meeting of the MVECA Board of Directors be adjourned. Denny Howell moved to adjourn, Marsha Leonard seconded, all members voted “yea”, motion carried. Meeting adjourned at 11:10 a.m.