

MIAMI VALLEY EDUCATIONAL COMPUTER ASSOCIATION
Regional Council of Governments
Board of Directors Meeting Minutes
April 17, 2008 - 8:30 A. M.

The Board of Directors Meeting was called to order at 8:30 a.m. by Chairperson, Keith Brown

The following members were present: Dave Baits, Dave Bollheimer, Rick Broderick, Keith Brown, Judy Geers, and Ben Teeters

Absent: Phil Warner

Guest: Gary West

Additions, Deletions, or Corrections to Agenda: None

0804-01: ROUTINE BUSINESS

0804-01.1 The Chairperson requested the approval of the Regular Board Meeting Minutes of February 21, 2008. Dave Baits moved to approve, Dave Bollheimer seconded, all members voted "yea", motion carried.

0804-02: DISCUSSIONS, COMMUNICATION & ACTION ITEMS

1. Financial Report

MVECA's cash balance as of March 31, 2008 is \$762,843.33. The cash is split between US Bank and Star Ohio. US bank currently has a balance of \$411,430.87 and Star Ohio has a balance of \$351,415.46. The Treasurer informed the board that MVECA has expended approximately 71% of their budget for the year and they are about 76% funded. The organization had outstanding invoices totaling \$26,892.02 as of the end of March of which \$24,692.02 have been outstanding for more than 31 days. The board asked Treasurer to look into the possibility of charging a late fee if the invoices were greater than 30 days. Judy Geers said that she thought an appropriated amount may be governed by the Ohio Revised Code. There were no further comments concerning the financial report.

0804-02.1 The Chairperson suggested that the Board of Directors approve the monthly Financial Report as presented. Judy Geers moved to approve, Rick Broderick seconded, all members voted "yea", motion carried.

2. MVECA Budget for FY09

The Treasurer presented the board with the FY09 proposed budget. The following points were highlighted.

a. Budget

1. 2% cost of living increase for Staff and a 15% benefit increase.
2. \$15,000.00 increase in Progress Book Fees for MVECA
3. \$63,000.00 lease payment for the disaster recovery equipment.
 - a. No increase in DASL cost for MVECA

b. Revenue

1. ADM count now Head Count which increased revenue by about \$20,000.00
2. Loss of revenue from Madison Plains for the Tech Coordinator that MVECA hired for FY08

The Treasure went on to highlight the estimated beginning balance for FY09 would be \$595,407.31 and the estimated ending balance for FY09 would be \$442,672.76. Based on the projections MVECA is not increasing fees for FY09. The forecast for FY10 to FY12 was presented and the board was shown that they could expect an increase for FY10. The Treasurer informed the board that the Director and Treasurer would be looking at which areas need an increase and which areas need a decrease. The goal is to bring service area revenue in line with expenditures. There were no questions.

0804-02.2 The Chairperson suggested that the Board of Directors approve the MVECA Budget for FY2009 and FY2008 as presented. Dave Bollheimer moved to approve, Judy Geers seconded, all members voted “yea”, motion carried.

3. FY09 MVECA Fee Schedule Adjustment

The final Fee Schedule for FY09 was reviewed and all changes from FY08 were noted for the board’s approval.

0804-02.3 The Chairperson suggested that the Board of Directors approve the adjustment to the FY09 MVECA Fee Schedule as presented. Dave Bollheimer moved to approve, Dave Baits seconded, all members voted “yea”, motion carried.

4. Board & Assembly Meeting Dates

DATE	DAY	TOPIC
*August 21, 2008	Third Thursday	Optional Board Meeting
September 18, 2008	Third Thursday	Regular Board Meeting
*October 16, 2008	Third Thursday	Optional Board Meeting
November 20, 2008	Third Thursday	Assembly Meeting and Regular Board Meeting
January 15, 2009	Third Thursday	Regular Board Meeting
*February 19, 2009	Third Thursday	Optional Board Meeting
March 19, 20089	Third Thursday	Regular Board Meeting
April 16, 2009	Third Thursday	Assembly Meeting and Regular Board Meeting
May 21, 2009	Third Thursday	Regular Board Meeting
June 18, 2009	Third Thursday	Regular Board Meeting

***Optional Meetings**

NOTES:

Board meetings are held in the Conference Room of the Morgan Building, Yellow Springs, Ohio at 8:30 a.m.

Assembly meetings are held in the Commons of the Morgan Building, Yellow Springs, Ohio at 9:30 a. m.

0804-02.4 The Chairperson suggested that the Board of Directors approve the MVECA Board and Assembly meeting dates as presented. Judy Geers moved to approve, Dave Baits seconded, all members voted “yea”, motion carried.

0804-03: EXECUTIVE SESSION

0804-03.1 The Chairperson requested the MVECA Board of Directors adjourn to Executive Session to discuss personnel matters. Dave Baits moved to adjourn, Rick Broderick seconded, all members voted “yea”, motion carried.

Time entering Executive Session: 9:00

Time leaving Executive Session 9:09

0804-04: OTHER ACTION ITEMS

There were no other Action Items

0804-05: COMMUNICATION

MVECA Executive Report

- Lease/New Equipment update –A Lease agreement for equipment upgrade for up to \$240,000 was approved at the February board meeting. At that time the board asked to look into the option of putting some additional amount down on the lease to minimize the interest. Based on that recommendation, MVECA has entered into a 3 year lease agreement for a little over \$157,000 with semi-annual payments of about \$31,000. This leased item includes the first item listed:
 - HP StorageWorks EVA 4400 Virtual Storage, Upgrade to our storage, higher capacity, faster access, ease of use, total cost of ownership
 - STORserver S3000N, appliance to meet backup, archive, and disaster recovery needs.
 - MVECA purchased the \$67,000 Blade Server outright.

The main reasons for these items were to upgrade the MVECA infrastructure and provide an option for a viable disaster recovery plan. Some of the equipment has arrived and we will begin installation soon. MVECA's Data Center has already undergone some changes to allow for additional power needs. The STORserver device will also provide some new applications such as remote backup services and possibly archiving of email.

- Community School update – It was noted that MVECA has received full payment for services from the current two Community Schools served. MVECA has sent out an additional 8 Service Contracts for EMIS and Fiscal services to Community Schools associated with Charter School Specialists.
- Springfield City update – the board was informed that MVECA did make a presentation to Springfield City on what Student Services MVECA could offer including the ProgressBook software.
- Network Security Assessment – The board was updated regarding the security assessment currently taking place at all ITCs including MVECA. The results are due in May.
- Unitime project – The board was informed that this project is still alive due to possibly collaboration with another ITC which could reduce the costs for MVECA and our districts.

0804-06: OTHER

The next MVECA Board of Directors meeting is scheduled for May 15, 2008

0804-07: ADJORNMENT

0804-07.1 The Chairperson requested that the April 17, 2008 meeting of the MVECA Board of Directors be adjourned. Rick Broderick moved to adjourn, Dave Bollheimer seconded, all members voted “yea”, motion carried. Meeting adjourned at 9:15 a.m.