Troubleshooting the Where Kids Count Report

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Overview

- WKC Report
  - Generated using EMIS data from traditional districts, ESCs, community schools, and STEM schools
  - Contains result codes that indicate where each student will count in accountability measures
  - Should be verified prior to assessment data arriving
- This presentation will focus on troubleshooting the WKC Report
  - resolve data reporting issues
  - verify data for accuracy and completeness

Outline

- Where Kids Count (WKC) Process
- Majority of Attendance (MOA) IRNs
- Student Attending Situations
- Data Collector WKC Report
- WKC Result Codes and IRNs

WKC Process

- Districts assign MOA IRNs to students based on Full Academic Year (FAY) criteria that are specific to assessment requirements

- Districts report student EMIS data that is used in WKC calculations (How Received, Sent To, LEP, etc.)

- WKC Reports contain WKC IRNs and WKC Result Codes assigned based on district data

Majority of Attendance IRNs

Assigning MOA IRNs

- IRN of the building or district where a student is continuously enrolled from the Friday of the first full week of October through the MOA End Date
  - This timeframe is referred to as a Full Academic Year (FAY)
- Districts should update the MOA IRN as each MOA date passes and should not wait for the final date to populate all records
- Located on the Student Attributes – No Date (FN) Record
- Not used for JVSDs
- ESCs must report MOA IRNs for preschool students

MOA End Dates

MOA End Dates are based on assessment requirements, not whether student actually took the test

Grade	Test	MOA End Date
Students in grades PS-8 and untested students and alternate assessment students		
Any	Untested	March 19
	Alternate Assessment: ELA, Math	March 19
3-8	Next Generation Spring: All Subjects	April 13
Students who were first time ninth graders BEFORE July 1, 2014		
9-12	OGT (Reading, Writing, Math, Science, Social Studies); **NOT TAKING** American History or American Government	March 19
	OGT (Reading, Writing, Math, Science, Social Studies); **TAKING** American History or American Government	April 13
Students who were first time ninth graders AFTER July 1, 2014		
9-12	Next Generation Fall: taking ELA or Math and not taking any spring assessments	April 13
	Next Generation Spring: all spring assessments	April 13

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MOA IRN Levels

- Building Level - Student continuously enrolled in one building in the district for a FAY
  - Report the building IRN

- District Level - Student continuously enrolled in the district for a FAY but enrolled in multiple buildings
  - Report the district IRN

- State Level - Student not continuously enrolled for a FAY
  - Report ******

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MOA IRNs

- Must be a building or district IRN that belongs to the reporting entity

- Resident/Sending district reports the building IRN the student would attend in the district for the following students

  - School aged student educated at an ESC
  - College Credit Plus participant (Sent to PS)
  - Student educated at County Board of Developmental Disabilities (Sent to MR)
  - Joint Vocational School Student (Sent to JV)
  - Contract Career Technical Student (Sent to CT)

FAY Exception

A student who is enrolled as of the Friday of the first full week of October, then leaves the district, and then returns to the district prior to the end of the school year will be considered as continuously enrolled for a FAY if reported with these codes

- CE - Court ordered institutional placement in a facility as defined by ORC §2151.65 or §2152.41
- CI - All court ordered institutional placements other than foster care and facilities defined by ORC §2151.65 or §2152.41
- NI - Non-court ordered or foster care institutional placement

Gen Issues MOA Error

027 Majority of Attendance – Roll-up to the State

- Error occurs when 20% or more of students have a MOA that roll up to the state
- Check count of students reported with MOA IRN of '******'
- Accountability and Continuous Improvement, contact Adam Schiming
  - Adam.Schiming@education.ohio.gov

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Accountability IRN

Students simultaneously enrolled in two buildings or attending a special program in another building are reported with the IRN of the responsible building

- Report an Accountability IRN to count the student at the responsible building on the Student Attributes – No Date (FN) Record
- Must be enrolled for a FAY to report anything other than ******
- To report an Accountability IRN, the MOA IRN must be a building
- If not applicable, report an Accountability IRN of ******

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Software Demonstration

Since attendee software varies, ITCs should demonstrate the process in the applicable student information software system to assign MOA IRNs

- Use the Student Information System (SIS) to demonstrate how MOA IRNs can be viewed or exported for data verification

Quick Check

MOA IRNs and Accountability IRNs should be assigned and carefully reviewed for accuracy as these are a critical element in the WKC process.

- Are MOA IRNs assigned for all students at the correct level?
- Have students who were not enrolled for a FAY been reported with an MOA IRN of ******?
- Have accountability IRNs been assigned appropriately?

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Student Attending Situations

WKC and Attending Situations

- EMIS coding determines where students count
  - WKC calculations are based on the student's Student Standing (FS) and Student Attributes – Effective Date (FD) Records as of March 31
- Students can count at
  - Educating Building
  - Sending Building
  - Resident District
  - Educating District
  - State Level

Count at Educating Building

FAY and percent of time greater than zero (District Relationship = 1) and How Received

- * - Not Applicable
- 3 - In-state, non resident, non-tuition, non-contract student (unauthorized student)
- 7 - Non-resident residing with grandparent (ORC §3313.64)
- 8 - Non-resident senior year
- 9 - Non-resident open enrollment student
- A - Non-resident student, parent is a district employee (ORC §3313.64)

Count at Educating Building cont'd

FAY and percent of time greater than zero (District Relationship = 1) and How Received

- C - Foster placed or court placed with a relative
- R - Jon Peterson Scholarship Program participant
- S - Superintendent's Agreement
- U - Student attending a state supported school (i.e., Ohio School for the Blind (OSB), Ohio School for the Deaf (OSD)
- W - Non-resident attending under Title 1 Public School Assistance
- Y - Placed in DYS (reported by DYS)

Count at Educating Entity

- FAY and How Received
  - M - Student attending a community school

- Conversion Community School
  - Students also count in the sponsoring traditional district's accountability calculations unless the school is designated as a dropout recovery and prevention school

- Start-up Community School
  - Students will not be included in the traditional district's accountability calculations unless the community school and traditional school district where the school is located have filed a "District Roll Up of Affiliated New Startup Community School's Performance Data, Fiscal Year 2018" form available through the Data Manager for the Office of Community Schools - Kelsey.Stephens@education.ohio.gov

Count at Sending Building

FAY and Sent to

- CT - Contract Career Technical Education
- JV - Joint Vocational School District Participant
- ES - Educational Service Center Preschool Program Participant
- MR - BDD/MRDD Program Participant
- NP - Non-public school placement at district expense
- OS - State School (OSB/OSD) Program Participant
- PS - College Credit Plus Program Participant
- CR - Resident District Career Technical Education Participant (reported by community schools only)

STEM Students

- STEM district is similar to a community school
- STEM school is a building within a traditional district
- Count at educating STEM district and resident district
  - FAY and How Received
    - K - Student attending a STEM district
- Count at STEM school and resident district
  - FAY and How Received
    - 9 - Open enrolled student

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Count at Resident/Sending District

- FAY and How Received
  - B - Non-resident student attended a Special Education Program
  - Counts at educating district for participation rate calculation
  - Counts at resident/sending district for percent proficient at district level
- This situation is specific to special education students who attend a special education program in another school district and is not applicable to ESC special education units

Count at State Level

- FAY and How Received
  - P - Court Placed students, excluding foster care and facilities defined by ORC §2151.65 or §2152.41
  - Q - Court Placed students, facility defined by ORC §2151.65 or §2152.41, reporting district is educating
  - T - Student placed in non-court ordered institutions
- Sent to
  - AU - Autism Scholarship Program Participant
  - JP - Jon Peterson Scholarship Program Participant

Count at State Level, cont'd

FAY and Limited English Proficiency (LEP) Status L or S

- L - LEP Enrolled in U.S. Schools for first time (1 to 180 school days)
- S - LEP Enrolled in U.S. Schools for 2nd Year (181 to 360 school days)
- A recently arrived LEP student who has been enrolled in U.S. schools no more than 2 school years will be removed from all proficiency calculations
- LEP students must be tested in all subjects and must take the Ohio English Language Proficiency Assessment (OELPA)
- Students who exit LEP will be included in the LEP subgroup for up to 2 years after they exit

Count at State Level cont'd

- Foreign exchange students
  - Grade 10 in U.S. less than 180 days (FD190 not *)
  - Grade 11 and 12 in U.S. less than 180 days, does not plan to graduate in Ohio (FD190 is N)
- Foreign Exchange Student Graduation Plan (FD190) valid options
  - * - Not applicable (student is not a foreign exchange student)
  - L - Foreign exchange student plans to graduate in Ohio but leave the United States after graduation
  - N - Foreign exchange student does not plan to graduate in Ohio
  - S - Foreign exchange student plans to graduate in Ohio and stay in the United States after graduation

Quick Check

The WKC process uses EMIS coding to determine where students should count. EMIS coding should be carefully reviewed to ensure that all students are appearing on the WKC Report correctly.

- Are non-traditional students correctly coded for EMIS?
- Are student Limited English elements reported correctly on the Student Attributes - Effective Date (FD) Record?
- Are Foreign Exchange students reported correctly on the Student Attributes - Effective Date (FD) Record?

Data Collector WKC Report

WKC Report

- WKC Report for traditional districts and ESCs
  - Midyear Student Collection
  - End of Year Student Collection
- WKC Report for community schools and STEM districts
  - SOES End of Year Student Collection
- Collections must be processed for reports to be generated
- WKC Report uses data from the Student Standing (FS), Student Attributes – Effective Date (FD), and Student Attributes - No Date (FN) Records

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Level 2 Reports

WKC Reports are available in the Level 2 Reports link

Generate and Open Level 2 Reports

Select "Show Reports"

Click on the link to download the ZIP file or download just the WKC report

WKC Report Error Categories

Fatal, warning, and informational severity levels are contained within the report

Open the ZIP File and Open the WKC Report

The WKC Report is inside the Level 2 ZIP file

(FTED-001) FTE Detail0...	Microsoft Excel Comma S...	91 KB	No
(FTED-003) FTE Adjust...	Microsoft Excel Comma S...	6 KB	No
(FTES-001) FTE Total b...	Microsoft Excel Comma S...	1 KB	No
(FTES-002) FTE Total b...	Microsoft Excel Comma S...	58 KB	No
(FTES-003) FTE Total b...	Microsoft Excel Comma S...	56 KB	No
(FTES-004) FTE Summa...	Microsoft Excel Comma S...	3 KB	No
(TUIT-001) Educating ...	Microsoft Excel Comma S...	2 KB	No
(TUIT-002) Resident Di...	Microsoft Excel Comma S...	1 KB	No
(TUIT-003) Educating ...	Microsoft Excel Comma S...	2 KB	No
(TUIT-004) Resident Di...	Microsoft Excel Comma S...	2 KB	No
(WKCD-001) Where Kid...	Microsoft Excel Comma S...	68 KB	No

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Prepare the WKC Report

Prepare your report for analysis
- Select header row and wrap text
- Freeze top row
- Justify column width
- Apply filters

WKC Report

This is a sample section of a prepared WKC Report with filters applied

Quick Check

WKC Reports are contained within the Level 2 Reports. WKC Reports should be reviewed often, so keep a baseline report and consider saving reports in an Excel workbook for easy comparison as subsequent WKC Reports are reviewed.

- Can you open and prepare the WKC Report from the Level 2 Reports?

- Do you have a process for frequently reviewing the report and saving your work between reports?

- Are you sharing this report with other district staff for verification purposes?

WKC Result Codes and WKC IRNs

Troubleshooting WKC IRNs and Result Codes

Filter on the WKC Result Code column as we review each Result Code

This example shows 5 of the possible 10 result codes

One Building for FAY

Result Code **WK0001**

- MOA IRN = Building IRN
- WKC IRN = Building IRN
- Severity Code = Informational
  - Student is enrolled in one building within a district for a FAY
  - Student counts at the building where the FAY criterion is met
  - Student also counts at the district and state levels
  - Verify that the student is being reported correctly

FAY and Accountability IRN

Result Code **WK0002**

- MOA IRN = Attending Building IRN
- Accountability IRN = Accountable Building IRN
- WKC IRN = Accountable Building IRN
- Severity Code = Informational
    - Student enrolled in one building within a district for a FAY, but district has determined that the student should be included in another building within the reporting district for accountability purposes
    - Accountable building IRN should match the Assigned Building IRN on the Student Standing (FS) Record
    - Student counts at the building indicated in the Accountability IRN by the educating entity and counts at the district and state levels

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FAY and Multiple Buildings

Result Code **WK0003**
- MOA IRN = District IRN
- WKC IRN = District IRN
- Severity Code = Informational
  - Student is enrolled in the district for a FAY and changes from one building to another within the district
  - Student counts at the district level and state level
  - Community schools and STEM districts will see this code since they have a district IRN and not a building IRN

Not Enrolled for a FAY

Result Code **WK0004**

- MOA IRN = ******
- WKC IRN = ******
- Severity Code = Warning
  - Student is not enrolled in either a building or a district for a FAY
  - Student counts at the state level

Institutional Placement

Result Code **WK0005**

- MOA IRN = Building IRN, District IRN, or ******
- WKC IRN = ******
- Severity Code = Informational
  - Student is placed into an institution either via court placement or parental placement as of March 31
  - Student counts at the state level

Special Education Cooperative and FAY

Result Code **WK0006**
- Educating District MOA IRN = Building IRN
- Resident/Sending District WKC IRN = District IRN
- Severity Code = Informational
  - Student participates in a special education cooperative program in another district and is in the educating district for a FAY
  - Student counts in the resident/sending district
  - Will appear on both entity's reports based on the educating district's data

Autism and Jon Peterson Scholarships

Result Code **WK0007**

- MOA IRN = ******
- WKC IRN = ******
- Severity Code = Informational
  - Student participates in Autism or Jon Peterson Scholarship
  - Student counts at the state level
  - JP students educated by a non-EMIS reporting entity count at the state level

Limited English

Result Code **WK0008**
- MOA IRN = Building IRN, District IRN, or ******
- WKC IRN = ******
- Severity Code = Informational
    - A recently arrived LEP student who has been enrolled in U.S. schools no more than 2 school years and who has not been previously exempted from taking the spring administration of either of the state's English language arts assessments (reading or writing)
    - Student counts at the state level

Foreign Exchange

Result Code **WK0009**

- MOA IRN = Building IRN, District IRN or ******
- WKC IRN = ******
- Severity Code = Informational
  - A recently arrived foreign exchange student who has been enrolled in U.S. schools less than 180 school days and does not plan to graduate in Ohio
  - Student counts at state level
  - If SSID is found in a prior year's database, the foreign exchange student will count at the building

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No WKC IRN

Result Code **WK0010**

- MOA IRN = No value reported
- WKC IRN = No value assigned
- Severity Code = Fatal
  - Fatal error because no MOA IRN was reported and no WKC IRN value can be assigned

Quick Check

WKC Result Codes and IRNs are assigned based on EMIS data. If the EMIS data reported is incorrect, the WKC Result Codes and WKC IRNs could be incorrect.

- Have all WKC Result Codes and WKC IRNs been verified?

- Have students with a WKC IRN of ****** been verified for accuracy?

- Are you saving your work for a baseline comparison to your previous report?

Summary

- Where Kids Count rules are at the root of accountability calculations

- Districts must accurately report EMIS data and verify that Where Kids Count data is correct and complete

- Districts should verify accountability data in the Secure Data Center (SDC) once assessment data is loaded and available for review

Resources

- Current EMIS Manual
  - ODE Home > Topics > Data > EMIS > Documentation > EMIS Manual

- Level 2 Report Explanation: Where Kids Count
  - ODE Home > Topics > Data > EMIS > Documentation > EMIS Validation and Report Explanations

- Technical Documentation Ohio's Where Kids Count Business Rules
  - ODE Home > Topics > Data > Report Card Resources

- Your ITC

Questions?